

VILLAGE OF PORT CHESTER
BOARD OF TRUSTEES

Meeting, MONDAY, APRIL 16, 2012

6:00 P.M.

VILLAGE JUSTICE COURTROOM
350 North Main Street
Port Chester, New York

AGENDA

I. BUDGET WORKSESSIONS:

1. Fire Department
2. Port Chester-Rye Brook Public Library

II. AFFIDAVIT OF PUBLICATION AND NOTICE OF PUBLICATION RE:

1. Adjourned Public Hearing for the purpose of considering and discussing the proposed Tentative Budget for the Village of Port Chester for Fiscal Year starting June 1, 2012 and ending May 31, 2013.
2. Public Scoping Session on the Comprehensive Plan and Related Zoning Amendments.

III. PRESENTATION:

1. The Port Chester Community Cares Coalition regarding LifeSkills Training as a D.A.R.E. replacement curriculum.

IV. PUBLIC COMMENTS:

V. RESOLUTIONS:

Parks

1. Accepting donation of volunteer work by SUNY Purchase Visual Art Students to revitalize and beautify Edgewood Park.

Senior Center

1. Senior Center Use Policy

Sidewalk Betterment Program

2. Setting public hearing regarding additional assessment for 600 King Street regarding Phase II of the Sidewalk Betterment Program.

VI. REPORTS:

1. From Fire Patrol & Rescue Co. #1 on the resignation of Matt Smith and the passing of member Andrew Fox.

VII. CORRESPONDENCE:

1. From the Rye Town Youth Football & Cheerleading requesting permission for the placement of a sign at Messina Park from May 6th to May 20th to promote their annual barbecue to be held in May.
2. From the Port Chester American Legion Post 93 requesting permission for the Memorial Day Parade to be held on May 28, 2012 and the appropriation for this ceremony.

VIII. MINUTES:

1. Board of Trustees minutes of March 19, 2012 and March 22, 2012

IX. PUBLIC COMMENTS AND BOARD COMMENTS:

APRIL 16, 2012 – BOARD OF TRUSTEES AGENDA ITEMS

The below listed agenda items can be found at the following locations on the Village website:

Adjourned Public Hearing on the Tentative Village Budget for Fiscal Year 2012-2013 – link under Village News on the Home Page – April 16th Adjourned Public Hearing

Public Scoping Session on the Comprehensive Plan and Related Zoning Amendments – link under Village News on the Home Page – April 16th Comprehensive Plan Scoping Session – will bring you to the link for all of the Comprehensive Plan

RESOLUTION

COMPREHENSIVE PLAN AND RELATED ZONING AMENDMENTS
LEAD AGENCY FOR SEQRA
SETTING OF PUBLIC SCOPING SESSION

On motion of TRUSTEE DIDDEN, seconded by TRUSTEE KENNER, the following resolution of the Board of Trustees of the Village of Port Chester, New York was adopted as follows:

WHEREAS, in accordance with the expressed community vision, the Village of Port Chester is developing its first-ever comprehensive plan that will serve as the framework for guiding future planning and zoning and other municipal actions; and

WHEREAS, on March 21, 2012, the Comprehensive Plan Advisory Committee, and after public hearing, recommended to the Board a synthesized and updated comprehensive plan, together with select related zoning map and text amendments for contemporaneous adoption to appropriately implement such Plan; and

WHEREAS, after discussion, the Board has a consensus on a timetable for review and consideration of the Plan and such amendments. Now, therefore, be it

RESOLVED, that:

1. The Board of Trustees assumes Lead Agency status with regard to the SEQRA review of the Comprehensive Plan and related zoning amendments, which is a Type 1 Action.

2. The Village Board, as lead agency, has determined that the proposed action may have a significant impact on the environment, as set forth in the annexed Positive Declaration, and directs that a Draft Generic Environmental Impact Statement (DGEIS) be prepared.

3. The Village Board approves the Draft Scoping Document in the form accompanying the Positive Declaration.

4. The Village Board further directs that a public scoping session be held on April 16, 2012 at 7:00 p.m. at the Police Headquarters/Justice Court, 350 North Main Street, to consider same, with a public comment period after said session through May 2, 2012, and approves the public notice of said session in the form annexed hereto for publication in the official newspapers of the Village of Port Chester.

5. The Village Board further directs that a copy of this resolution, positive declaration and notice of the public scoping session, together with the Draft Scoping Document, be sent to all interested agencies for their information.

ROLL CALL

AYES: Trustees Brakewood, Terenzi, Didden, Marino, Kenner and Mayor Pilla

NOES: None

ABSENT: Trustee Branca


DATE: April 2, 2012

STATE OF NEW YORK) ss:

COUNTY OF WESTCHESTER)

I, JOAN MANCUSO, Village Clerk of the Village of Port Chester, New York, do hereby certify that I have compared the foregoing copy with the original copy on file in the Village of Port Chester.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Port Chester, New York this 3rd day of April, 2012.



Village Clerk, Village of Port Chester, New York

(Seal)

617.7 and 617.12

State Environmental Quality Review [SEQR]

Positive Declaration

Notice of Intent to Prepare a Draft Generic Environmental Impact Statement [DGEIS]

Determination of Significance

Date: April 2, 2012

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 [State Environmental Quality Review Act] of the Environmental Conservation Law.

The Board of Trustees of the Village of Port Chester, as Lead Agency, has determined that the Proposed Action described below may have a significant effect on the environment and that a Draft Generic Environmental Impact Statement will be prepared.

Name of Action: Proposed Adoption of Village of Port Chester Comprehensive Plan and Map and Text Amendments to the Village of Port Chester Zoning Code.

SEQR Status: Type 1

Description of Action: The Board of Trustees has proposed adoption of a Comprehensive Plan for the Village of Port Chester and Map and Text Amendments to the Village's Zoning Code. To assist in preparing the Plan, the Board of Trustees appointed a Comprehensive Plan Advisory Committee [CPAC], comprised of Village residents including business owners, civic leaders and Village officials and others, representing diverse backgrounds and interests. The CPAC worked for more than four years to create a plan that addresses the attitude and reflects the choices of the majority of Village residents.

The CPAC sought out the preferences and priorities of residents through a Village wide survey, visioning sessions and Committee meetings, workshops and forums. The community values that emerged include:

- Reduce overall densities throughout the Village
- Preserve existing character of the residential neighborhoods
- Identify key areas for limited growth opportunities

The Comprehensive Plan provides a succinct statement of the planning strategies and actions that are proposed for implementation throughout the next ten to fifteen years of development in the Village of Port Chester. The Comprehensive Plan includes a number of recommendations specific to land use and zoning, housing, economic development, natural and environmental resources, historic and cultural resources, transportation and municipal services. The specific strategies are proposed in response to the changing conditions and needs of the Village and the development trends affecting the community and surrounding region. The proposed Zoning Code and Map Amendments are intended to implement the recommendations in the Comprehensive Plan and represent a decrease in overall density in the Village, while focusing development in the downtown area, and along Route 1 and the waterfront. New zoning districts have been created and a variety of land uses have been added or removed from the list of allowable uses.

Location: Village of Port Chester, Westchester County, New York

Reasons Supporting this Determination:

Land Use and Zoning. The Proposed Action may result in zoning changes that would: 1) allow greater densities and different land uses from what current zoning permits in specific areas of the Village deemed appropriate for pedestrian and transit oriented mixed use development; and 2) reduce densities in the remainder of the Village to enhance residential character, natural resources, scenic beauty, open space and historic resources.

Socioeconomic Conditions. The Proposed Action may result in changes in the type and density of land uses in the Village. Mixed use neighborhoods in limited growth areas may enhance and diversify the tax base while creating a variety of land uses that are less susceptible to market and economic cycles. Additional areas have been added where office and other forms of non residential development may be accommodated.

Community Facilities and Services. The Proposed Action may result in a decreased need for some community facilities and services over what would occur under existing zoning. Mixed use neighborhoods in limited growth areas like the downtown facilitate efficient and predictable capital planning for streets, storm water management facilities, water and sewer utilities and other services.

Community Character. Changes in land use and the physical landscape could result from the introduction of additional buildings and greater development density in specific locations deemed appropriate for pedestrian and transit oriented mixed use growth. At the same time, the Village's predominantly residential character would be retained due to reductions in development density and other planning tools elsewhere.

Local Waterfront Revitalization Program [LWRP]. The Proposed Action has been designed to be consistent with the New York State Department of State Coastal Zone Management Program and the Village of Port Chester Waterfront Revitalization Program which, upon adoption, will be incorporated into the New York State Department of State's Coastal Management Program.

Infrastructure. The Proposed Action may increase the demand for water and/or sewer services, if such services are developed, or modified to serve any or all of the proposed limited growth areas.

Transportation. The Proposed Action may result in a decrease in the number of vehicular trips in the Village over what would occur under current zoning due to the overall reduction in residential densities in the Village from that which is possible under the current zoning code, and more reliance on mass transit options in the downtown.

For Further Information:

Contact Person: Christopher Russo, Village Manager
Address: 222 Grace Church Street
Port Chester, NY 10573
Telephone: 914.939.2200
crusso@portchesterny.com

**NOTICE OF PUBLIC SCOPING MEETING
PURSUANT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT [SEQRA]**

| | |
|-------------------------------|--|
| Lead Agency | Village of Port Chester Board of Trustees. |
| Name of Action | Adoption of Comprehensive Plan and Zoning Map and Text Amendments in the Village of Port Chester, New York. |
| Purpose of Meeting | To provide an opportunity for the public to identify specific issues and environmental impacts that should be addressed in a Draft Generic Environmental Impact Statement [DGEIS] for the Proposed Action. |
| Meeting Time and Date | 7:00PM on April 16, 2012. |
| Meeting Location | Police Headquarters/Justice Court, 350 North Main Street, Port Chester, NY. |
| Conduct of Meeting | The meeting is being held to receive public comments on specific issues or areas of concern relative to the Proposed Action. The meeting will not be a question and answer session, but is intended to provide as many people as possible with the opportunity to speak. |
| Comment Deadline | Written comments regarding issues to be addressed in the DGEIS will be accepted until 5:00PM on May 2, 2012. Written comments will be given the same consideration as any oral comments made at the public scoping meeting on April 16, 2012. Please submit written comments to the Village Clerk, 222 Grace Church Street, Port Chester, NY 10573. Electronic comments may be provided by email to jmancuso@portchesterny.com . Please include your name and address when submitting a comment; no anonymous written or electronic comments will be accepted. |
| Draft Scoping Document | A draft scoping document dated March 22, 2012 is available for public review and comment at the following web address: www.portchesterny.com . This draft scoping document describes the issues and areas of environmental concern that are proposed to be addressed in the DGEIS. |

| | |
|---------------------|--|
| | |
| Future Steps | A final scoping document is expected to be completed in May 2012 based on full consideration of the comments submitted on the draft scoping document. Subsequently, the DGEIS will be prepared for the project. The DGEIS will contain detailed information regarding the Proposed Action, potential environmental impacts and measures proposed to mitigate potentially significant impacts, if encountered. The DGEIS will be made available for public review and comment following its acceptance by the Board of Trustees of the Village of Port Chester. |

SEQR
Intent to be Lead Agency

MEMO TO: ALL INVOLVED AGENCIES

FROM: Village of Port Chester Board of Trustees
222 Grace Church Street
Port Chester, NY 10573

PROJECT TITLE: **Adoption of Comprehensive Plan and Zoning Map and Text Amendments**
Village of Port Chester
Westchester County, New York

MAILING DATE: April 3, 2012

This notification is for the purpose of designating a lead agency according to the requirements of Article 8 of New York State Environmental Conservation Law for the following proposed action:

Adoption of Comprehensive Plan and Zoning Map and Text Amendments

The Village of Port Chester Board of Trustees is proposing to adopt a Comprehensive Plan and Zoning and Map and Text Amendments.

Contact Person: Christopher Russo, Village Manager
222 Grace Church Street
Port Chester, NY 10573
T. 914.939.2200
crusso@portchesterny.com

Involved Agencies:

Village of Port Chester Board of Trustees (Proposed Lead Agency)
222 Grace Church Street
Port Chester, NY 10573
Dennis Pilla, Mayor

Interested Agencies:

Village of Port Chester Comprehensive Plan Advisory Committee
222 Grace Church Street
Port Chester, NY 10573
Contact: Christopher Steers, Assistant Village Manager

Village of Port Chester Planning Commission
222 Grace Church Street
Port Chester, NY 10573
Contact: Michael Antaki, Chair

Village of Port Chester Zoning Board of Appeals
222 Grace Church Street
Port Chester, NY 10573
Contact: William Villanova, Chair

Village of Port Chester Architectural Board of Review
222 Grace Church Street
Port Chester, NY 10573
Contact: William Hume, Chair

Village of Port Chester Industrial Development Agency
222 Grace Church Street
Port Chester, NY 10573
Contact: Neil Pagano, Chair

Village of Port Chester Park Commission
222 Grace Church Street
Port Chester, NY 10573
Contact: Jerry Terranova, Chair

Village of Port Chester Waterfront Commission
222 Grace Church Street
Port Chester, NY 10573
Contact: Peter Pascale, Chair

Village of Port Chester Recreation Commission
222 Grace Church Street
Port Chester, NY 10573
Contact: Kim Morabito, Chair

Town of Rye
10 Pearl Street
Port Chester, NY 10573
Contact: Joe Carwin, Town Supervisor

City of Rye
1051 Boston Post Road
Rye, NY 10580
Contact: Scott Pickup, City Manager

Village of Rye Brook
938 King Street
Rye Brook, NY 10573
Contact: Joan Feinstein, Mayor

Town of Greenwich, Connecticut
Town Hall
101 Field Point Road
Greenwich, CT 06830
Contact: Peter Tesei, First Selectman

Westchester County Department of Planning
148 Martine Avenue
Room 432
White Plains, NY 10601
Contact: Edward Burroughs, Commissioner

Metro-North Railroad
347 Madison Avenue
New York, NY 10017-3709

New York State Department of Environmental Conservation
Region 3 Office
21 South Putt Corners Road
New Paltz, NY 12561-1696
Contact: Margaret Duke

New York State Office of Parks, Recreation and Historic Preservation
New York State Historic Preservation Office (SHPO)
Peebles Island Resource Center
P.O. Box 189
Waterford, NY 12188-0189
Contact: William Krattinger, Historic Preservation Specialist

New York State Department of Transportation
Region 8
Eleanor Roosevelt State Office Building
4 Burnett Boulevard
Poughkeepsie, NY 12603
Contact: Melissa Slater, Assistant to the Regional Director

United States Army Corps of Engineers
Jacob K. Javits Federal Building
26 Federal Plaza, Room 2109
New York, NY 10278-0090

New York State Department of State
Division of Coastal Resources and Waterfront Revitalization
99 Washington Avenue, Suite 1010
Albany, New York 12231-0001
Contact: George Stafford, Director

**VILLAGE OF PORT CHESTER
COMPREHENSIVE PLAN AND ZONING MAP AND TEXT AMENDMENTS**

ENVIRONMENTAL ASSESSMENT FORM

Village of Port Chester
Westchester County, New York

Prepared on behalf of
Village of Port Chester Board of Trustees
222 Grace Church Street
Port Chester, NY 10573

Prepared by
Ferrandino & Associates Inc.
Planning and Development Consultants
Tarry Elm Corporate Center
Three West Main Street - Suite 214
Elmsford, New York 10523
914 345-5820

April 2, 2012

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1.0 INTRODUCTION: PURPOSE AND LOCATION OF PROPOSED ACTION

- A. Introduction
- B. Location of Site
- C. Description and Purpose of Proposed Action
- D. List of Involved and Interested Agencies

2.0 ENVIRONMENTAL ASSESSMENT FROM: PART 1

1.0 INTRODUCTION: PURPOSE AND LOCATION OF PROPOSED ACTION

A. Introduction

Pursuant to the New York State Environmental Quality Review Act (SEQR) this Environmental Assessment Form (EAF) evaluates the potential impacts that could result from the following action by the Village of Port Chester Board of Trustees, Port Chester, New York: Adoption of a Comprehensive Plan and Zoning Map and Text Changes. The action consists solely of the Proposed Action and therefore will not result in any direct construction or development.

B. Location of Site

The Village of Port Chester is located along the Byram River and on Long Island Sound in Westchester County, approximately 10 miles north of New York City. The Village, located within the Town of Rye, is bordered by the City of Rye and Long Island Sound to the south, the Village of Rye Brook to the north and west and the Town of Greenwich, Connecticut, to the east.

C. Purpose and Description of Proposed Action

The Board of Trustees has proposed adoption of a Comprehensive Plan and Zoning and Text Amendments to the Village's Zoning Code for the Village of Port Chester. To assist in preparing the Plan, the Board of Trustees appointed a Comprehensive Plan Advisory Committee [CPAC], comprised of Village residents including business owners, civic leaders and Village officials and others representing diverse backgrounds and interests. The CPAC worked for more than four years to create a Plan that addresses the attitude and reflects the choices of the majority of Village residents.

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617.20
Appendix A
State Environmental Quality Review
FULL ENVIRONMENTAL ASSESSMENT FORM

Purpose: The full EAF is designed to help applicants and agencies determine, in an orderly manner, whether a project or action may be significant. The question of whether an action may be significant is not always easy to answer. Frequently, there are aspects of a project that are subjective or unmeasurable. It is also understood that those who determine significance may have little or no formal knowledge of the environment or may not be technically expert in environmental analysis. In addition, many who have knowledge in one particular area may not be aware of the broader concerns affecting the question of significance.

The full EAF is intended to provide a method whereby applicants and agencies can be assured that the determination process has been orderly, comprehensive in nature, yet flexible enough to allow introduction of information to fit a project or action.

Full EAF Components: The full EAF is comprised of three parts:

- Part 1:** Provides objective data and information about a given project and its site. By identifying basic project data, it assists a reviewer in the analysis that takes place in Parts 2 and 3.
- Part 2:** Focuses on identifying the range of possible impacts that may occur from a project or action. It provides guidance as to whether an impact is likely to be considered small to moderate or whether it is a potentially-large impact. The form also identifies whether an impact can be mitigated or reduced.
- Part 3:** If any impact in Part 2 is identified as potentially-large, then Part 3 is used to evaluate whether or not the impact is actually important.

THIS AREA FOR LEAD AGENCY USE ONLY

DETERMINATION OF SIGNIFICANCE -- Type 1 and Unlisted Actions

Identify the Portions of EAF completed for this project:

Part 1

Part 2

Part 3

Upon review of the information recorded on this EAF (Parts 1 and 2 and 3 if appropriate), and any other supporting information, and considering both the magnitude and importance of each impact, it is reasonably determined by the lead agency that:

- A. The project will not result in any large and important impact(s) and, therefore, is one which will not have a significant impact on the environment, therefore a negative declaration will be prepared.
- B. Although the project could have a significant effect on the environment, there will not be a significant effect for this Unlisted Action because the mitigation measures described in PART 3 have been required, therefore a **CONDITIONED** negative declaration will be prepared.*
- C. The project may result in one or more large and important impacts that may have a significant impact on the environment, therefore a positive declaration will be prepared.

*A Conditioned Negative Declaration is only valid for Unlisted Actions
 Adoption of Comprehensive Plan and Zoning Map and Text Amendments

Name of Action

Village of Port Chester Board of Trustees

Name of Lead Agency

Dennis Pilla

Mayor

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from responsible officer)

Date

PART 1--PROJECT INFORMATION
Prepared by Project Sponsor

NOTICE: This document is designed to assist in determining whether the action proposed may have a significant effect on the environment. Please complete the entire form, Parts A through E. Answers to these questions will be considered as part of the application for approval and may be subject to further verification and public review. Provide any additional information you believe will be needed to complete Parts 2 and 3.

It is expected that completion of the full EAF will be dependent on information currently available and will not involve new studies, research or investigation. If information requiring such additional work is unavailable, so indicate and specify each instance.

Name of Action Adoption of Comprehensive Plan and Zoning Map and Text Amendments

Location of Action (Include Street Address, Municipality and County)

Village of Port Chester, NY

Name of Applicant/Sponsor Village of Port Chester Board of Trustees

Address 222 Grace Church Street

City / PO Port Chester State NY Zip Code 10573

Business Telephone 914-939-2200, Village Manager Christopher Russo

Name of Owner (If different) _____

Address _____

City / PO _____ State _____ Zip Code _____

Business Telephone _____

Description of Action:

The proposed action is the adoption of a Comprehensive Plan and Map and Zoning Text Amendments.

The Village of Port Chester is located along the Byram River in the southeastern quadrant of Westchester County, New York, bounded on the south by Long Island Sound and the City of Rye; on the north and west by the Village of Rye Brook and on the east by the Town of Greenwich, Connecticut. Port Chester lies within the densely developed New York metropolitan area, 10 miles northeast of New York City, and at the junction of two major regional highways, Interstates 95 and 287. In addition, U.S. Route 1 and Metro-North Railroad's New Haven line pass through the center of the Village. Comprising a total of 2.4 square miles in land area, Port Chester is the second most densely populated municipality in Westchester County. Port Chester is an incorporated village within the Town of Rye.

Please Complete Each Question--Indicate N.A. if not applicable

A. SITE DESCRIPTION

Physical setting of overall project, both developed and undeveloped areas.

1. Present Land Use: Urban Industrial Commercial Residential (suburban) Rural (non-farm)
 Forest Agriculture Other Institutional
-
-

2. Total acreage of project area: 2.4 sq. mi acres.

| APPROXIMATE ACREAGE | PRESENTLY | AFTER COMPLETION |
|--|------------------|------------------|
| Meadow or Brushland (Non-agricultural) | <u>N/A</u> acres | <u>N/A</u> acres |
| Forested | <u>N/A</u> acres | <u>N/A</u> acres |
| Agricultural (Includes orchards, cropland, pasture, etc.) | <u>N/A</u> acres | <u>N/A</u> acres |
| Wetland (Freshwater or tidal as per Articles 24,25 of ECL) | <u>N/A</u> acres | <u>N/A</u> acres |
| Water Surface Area | <u>N/A</u> acres | <u>N/A</u> acres |
| Unvegetated (Rock, earth or fill) | <u>N/A</u> acres | <u>N/A</u> acres |
| Roads, buildings and other paved surfaces | <u>N/A</u> acres | <u>N/A</u> acres |
| Other (Indicate type) _____ | <u>N/A</u> acres | <u>N/A</u> acres |

3. What is predominant soil type(s) on project site? Variable

- a. Soil drainage: Well drained ____% of site Moderately well drained ____% of site.
 Poorly drained ____% of site

b. If any agricultural land is involved, how many acres of soil are classified within soil group 1 through 4 of the NYS Land Classification System? N/A acres (see 1 NYCRR 370).

4. Are there bedrock outcroppings on project site? Yes No

a. What is depth to bedrock N/A (in feet)

5. Approximate percentage of proposed project site with slopes:

- 0-10% ____% 10- 15% ____% 15% or greater ____%

6. Is project substantially contiguous to, or contain a building, site, or district, listed on the State or National Registers of Historic Places? Yes No

7. Is project substantially contiguous to a site listed on the Register of National Natural Landmarks? Yes No

8. What is the depth of the water table? Variable (in feet)

9. Is site located over a primary, principal, or sole source aquifer? Yes No

10. Do hunting, fishing or shell fishing opportunities presently exist in the project area? Yes No

11. Does project site contain any species of plant or animal life that is identified as threatened or endangered? Yes No N/A

According to:

[Empty box for species identification]

Identify each species:

[Empty box for species identification]

12. Are there any unique or unusual land forms on the project site? (i.e., cliffs, dunes, other geological formations?)

Yes No

Describe:

Some areas within the Village contain steep slopes and rock outcroppings.

13. Is the project site presently used by the community or neighborhood as an open space or recreation area?

Yes No

If yes, explain:

Public open space and recreation options within the Village include several parks, a public waterfront walkway along the Byram River and the Port Chester Yacht Club boat ramp on Fox Island.

14. Does the present site include scenic views known to be important to the community? Yes No

No scenic resources of statewide significance have been identified in the Village, but locally important scenic views include those from William James Park and the waterfront walkway, and from the Greyrock residential neighborhood.

15. Streams within or contiguous to project area:

Byram River.

a. Name of Stream and name of River to which it is tributary

N/A

16. Lakes, ponds, wetland areas within or contiguous to project area:

A small area of tidal wetlands exists in the coastal vicinity of the Port Chester Yacht Club, and a second area of regulated tidal wetlands is located at the "north cove" between Purdy Avenue and I-95.

b. Size (in acres):

The wetland area in the vicinity of the Port Chester Yacht Club totals about 13,000 square feet, and the area at the north cove is approximately 1.4 acres.

17. Is the site served by existing public utilities? Yes No
- a. If YES, does sufficient capacity exist to allow connection? Yes No N/A
- b. If YES, will improvements be necessary to allow connection? Yes No N/A
18. Is the site located in an agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? Yes No N/A
19. Is the site located in or substantially contiguous to a Critical Environmental Area designated pursuant to Article 8 of the ECL, and 6 NYCRR 617? Yes No
 Long Island Sound is a Westchester County-designated CEA.

20. Has the site ever been used for the disposal of solid or hazardous wastes? Yes No N/A

B. Project Description *See note below.

1. Physical dimensions and scale of project (fill in dimensions as appropriate).
- a. Total contiguous acreage owned or controlled by project sponsor: NA acres.
- b. Project acreage to be developed: N/A acres initially; N/A acres ultimately.
- c. Project acreage to remain undeveloped: N/A acres.
- d. Length of project, in miles: N/A (if appropriate)
- e. If the project is an expansion, indicate percent of expansion proposed. N/A %
- f. Number of off-street parking spaces existing N/A; proposed N/A
- g. Maximum vehicular trips generated per hour: N/A (upon completion of project)?
- h. If residential: Number and type of housing units:

| | One Family | Two Family | Multiple Family | Condominium |
|------------|------------|------------|-----------------|-------------|
| Initially | <u>N/A</u> | <u>N/A</u> | <u>N/A</u> | <u>N/A</u> |
| Ultimately | <u>N/A</u> | <u>N/A</u> | <u>N/A</u> | <u>N/A</u> |

- i. Dimensions (in feet) of largest proposed structure: N/A height; N/A width; N/A length.
- j. Linear feet of frontage along a public thoroughfare project will occupy is? N/A ft.

2. How much natural material (i.e. rock, earth, etc.) will be removed from the site? N/A tons/cubic yards.

3. Will disturbed areas be reclaimed Yes No N/A

a. If yes, for what intended purpose is the site being reclaimed?

b. Will topsoil be stockpiled for reclamation? Yes No N/A

c. Will upper subsoil be stockpiled for reclamation? Yes No N/A

4. How many acres of vegetation (trees, shrubs, ground covers) will be removed from site? N/A acres.

*The proposed action is the adoption of a Comprehensive Plan and Map and Zoning Text Amendments for the Village. This action is generic in nature, not site-specific, and does not directly result in physical changes to the environment. Thus, the project-related impacts assumed by the EAF are generally not applicable or variable dependent on locations within the Village.

5. Will any mature forest (over 100 years old) or other locally-important vegetation be removed by this project?

Yes No N/A

6. If single phase project: Anticipated period of construction: N/A months, (including demolition)

7. If multi-phased:

a. Total number of phases anticipated N/A (number)

b. Anticipated date of commencement phase 1: N/A month N/A year, (including demolition)

c. Approximate completion date of final phase: N/A month N/A year.

d. Is phase 1 functionally dependent on subsequent phases? Yes No N/A

8. Will blasting occur during construction? Yes No N/A

9. Number of jobs generated: during construction N/A; after project is complete N/A

10. Number of jobs eliminated by this project N/A.

11. Will project require relocation of any projects or facilities? Yes No

If yes, explain:

12. Is surface liquid waste disposal involved? Yes No

a. If yes, indicate type of waste (sewage, industrial, etc) and amount _____

b. Name of water body into which effluent will be discharged _____

13. Is subsurface liquid waste disposal involved? Yes No Type _____

14. Will surface area of an existing water body increase or decrease by proposal? Yes No

If yes, explain:

15. Is project or any portion of project located in a 100 year flood plain? Yes No Some portions of land within the waterfront area are located within a 100-year floodplain.

16. Will the project generate solid waste? Yes No

a. If yes, what is the amount per month? _____ tons

b. If yes, will an existing solid waste facility be used? Yes No

c. If yes, give name _____; location _____

d. Will any wastes not go into a sewage disposal system or into a sanitary landfill? Yes No

e. If yes, explain:

17. Will the project involve the disposal of solid waste? Yes No N/A

a. If yes, what is the anticipated rate of disposal? _____ tons/month.

b. If yes, what is the anticipated site life? _____ years.

18. Will project use herbicides or pesticides? Yes No N/A

19. Will project routinely produce odors (more than one hour per day)? Yes No N/A

20. Will project produce operating noise exceeding the local ambient noise levels? Yes No N/A

21. Will project result in an increase in energy use? Yes No N/A

If yes, indicate type(s)

22. If water supply is from wells, indicate pumping capacity N/A gallons/minute.

23. Total anticipated water usage per day N/A gallons/day.

24. Does project involve Local, State or Federal funding? Yes No

If yes, explain:

25. Approvals Required:

| | | | Type | Submittal Date |
|------------------------------------|---|--|---|----------------|
| City, Town, Village Board | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Adoption of Comprehensive Plan and Zoning and Map Text Amendments | _____ |
| City, Town, Village Planning Board | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | | _____ |
| City, Town Zoning Board | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | | _____ |
| City, County Health Department | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | | _____ |
| Other Local Agencies | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | | _____ |
| Other Regional Agencies | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | | _____ |
| State Agencies | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | | _____ |
| Federal Agencies | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | | _____ |

C. Zoning and Planning Information

1. Does proposed action involve a planning or zoning decision? Yes No

If Yes, indicate decision required:

- | | | | |
|--|---|---|--------------------------------------|
| <input checked="" type="checkbox"/> Zoning amendment | <input type="checkbox"/> Zoning variance | <input checked="" type="checkbox"/> New/revision of master plan | <input type="checkbox"/> Subdivision |
| <input type="checkbox"/> Site plan | <input type="checkbox"/> Special use permit | <input type="checkbox"/> Resource management plan | <input type="checkbox"/> Other |

2. What is the zoning classification(s) of the site?

Zoning classifications are noted on the attached existing zoning map [Attachment A]

3. What is the maximum potential development of the site if developed as permitted by the present zoning?

N/A.

4. What is the proposed zoning of the site?

Proposed zoning classifications are noted in the attached Proposed Zoning Map [Attachment B]

5. What is the maximum potential development of the site if developed as permitted by the proposed zoning?

N/A - build out to be provided

6. Is the proposed action consistent with the recommended uses in adopted local land use plans? Yes No

When and if adopted, the Comprehensive Plan and Zoning Map and Text Amendments will be consistent.

7. What are the predominant land use(s) and zoning classifications within a ¼ mile radius of proposed action?

The Village of Port Chester is predominantly developed with residential, commercial, institutional and industrial uses.

8. Is the proposed action compatible with adjoining/surrounding land uses with a ¼ mile? Yes No

9. If the proposed action is the subdivision of land, how many lots are proposed? N/A

a. What is the minimum lot size proposed? _____

10. Will proposed action require any authorization(s) for the formation of sewer or water districts? Yes No

11. Will the proposed action create a demand for any community provided services (recreation, education, police, fire protection)?

Yes No

a. If yes, is existing capacity sufficient to handle projected demand? Yes No

12. Will the proposed action result in the generation of traffic significantly above present levels? Yes No

a. If yes, is the existing road network adequate to handle the additional traffic. Yes No

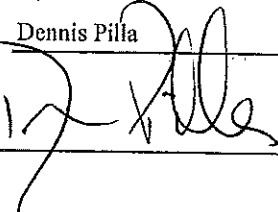
D. Informational Details

Attach any additional information as may be needed to clarify your project. If there are or may be any adverse impacts associated with your proposal, please discuss such impacts and the measures which you propose to mitigate or avoid them.

E. Verification

I certify that the information provided above is true to the best of my knowledge.

Applicant/Sponsor Name Dennis Pilla Date April 2, 2012

Signature 

Title Mayor, Village of Port Chester

If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with this assessment.

Official Zoning Map

Village of Port Chester New York

Effective as of March 1987
 Revised October 2000
 Revised April 2002
 Revised February 2004
 Revised April 2005
 Revised July 2009
 Revised April 2011



ZONING DISTRICTS

SINGLE FAMILY RESIDENTIAL
 R20 One Family Residence 20,000 sq ft min lot
 R7 One Family Residence 7,500 sq ft min lot
 R5 One Family Residence 6,000 sq ft min lot

TWO-FAMILY RESIDENTIAL
 R2F Two Family Residence 5,000 sq ft min lot

MULTIFAMILY RESIDENTIAL
 RA2 M/5 Family Residence 5,000 sq ft min lot
 RA3 M/5 Family Residence 5,000 sq ft min lot
 RA4 M/5 Family Residence 5,000 sq ft min lot

PLANNED RESIDENTIAL
 PRD Planned Residential Development

COMMERCIAL
 C1 Neighborhood Retail
 C2 Central Business
 C3 Design Office and Commercial
 C4 General Commercial
 CDB Design Shopping Center
 CDB Special Design Commercial

OFFICE
 PD Design Professional Building

INDUSTRIAL
 MI Light Industrial
 M2 General Industrial

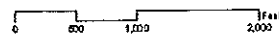
WATERFRONT
 MJR Marina Urban Redevelopment
 DW Design Waterfront Development

MIXED USE & OTHER
 R00 Residential Office Overlay
 VCRA Village Center Redevelopment Area
 TRD Transitional Residential Development

PTD Planned Tower Development*
 PRSP Planned Railroad Station Plaza Dev.*
 * Flooding Zones

Buildings (from 2004 aerial photography)

MAP NOTE: This map was produced by the Village of Port Chester using the most current data available. It is based on the 2004 aerial photography and is not intended to be used for legal purposes. The map shows zoning districts in the Village of Port Chester, New York, and is not intended to be used for legal purposes. It is based on the data as of the date of the map and is not intended to be used for legal purposes.





BIT mta.
4/16/12.
PECCC Presentation



Middle School Level 1
Grades 6/7— Scope and Sequence

| Lesson | Lesson Goals | Key Skills | Class Periods |
|--------------------------------|---|---|---------------|
| Self-Image & Self-Improvement | To teach what self-image is, how it is formed, how it relates to behavior, and how it may be improved. | Self-analysis, self-improvement, goal-setting, reframing thoughts. | 1 |
| Making Decisions | To teach how to make decisions and solve problems independently. | Decision analysis; 3 Cs of effective decision-making (Clarify, Consider, Choose); resisting group pressure. | 2 |
| Smoking: Myths and Realities | To teach information about cigarette smoking and other forms of tobacco use to counter common myths and misconceptions. | Analyzing data; checking assumptions; considering pros/cons. | 1 |
| Smoking and Biofeedback | To teach some of the immediate physiological effects of smoking. | Measuring heart rate; scientific method. | 1 |
| Alcohol: Myths and Realities | To teach information about alcohol to counter common myths and misconceptions. | Analyzing data; checking assumptions; considering pros/cons; separating fact and fiction. | 1 |
| Marijuana: Myths and Realities | To teach information about marijuana to counter common myths and misconceptions. | Analyzing data; checking assumptions; considering pros/cons; separating fact from fiction. | 1 |
| Advertising | To increase awareness of the techniques employed by advertisers to manipulate consumer behavior and to teach students how to resist these techniques. | Analyzing ads; recognizing techniques; separating fact from fiction – want from needs. | 1 |
| Violence and the Media* | To increase awareness of how the media influences student perceptions about violence and to teach them how to check media presentations against reality. | Analyzing perceptions about violence; comparing image and reality; resistance to media distortions. | 1 |
| Coping with Anxiety | To teach what anxiety is, common situations which cause it, and techniques for coping with anxiety. | Recognizing anxiety and its physical effects; learning easy and healthy techniques to deal with anxiety; progressive relaxation; mental rehearsal/visualization; breathing. | 2 |
| Coping with Anger* | To teach anger recognition and common situations which cause it, and to learn techniques for self-control. | Recognizing anger, its physical effects and multiple consequences; identifying reasons and learning techniques to control anger. | 1 |
| Communication Skills | To teach how to communicate effectively. | Using verbal and non-verbal communication; techniques for avoiding misunderstandings; clarifying; asking questions; being specific; paraphrasing. | 1 |
| Social Skills | To teach basic social skills in order to develop successful interpersonal relationships. Teach skills pertaining to closer personal relationships, interaction with others, and planning social activities. | Making social contacts; giving and receiving compliments and other feedback; scripting; effective listening; being persistent; having self-awareness; feelings toward others; communication, conversation; creative thinking. | 2 |
| Assertiveness | To teach how to become more assertive and resist peer pressure to use drugs. | Reflecting on actions taken, types of responses, consequences; decision-making; awareness of persuasive tactics; repertoire of refusal responses; verbal and non-verbal assertiveness; self-respect; planning; goal-setting. | 2 |
| Resolving Conflicts* | To review previous skills as students learn and practice techniques for resolving conflicts. | Analyzing conflict resolution choices; controlling anger; building consensus; problem solving; negotiation and compromise. | 1 |

Total Class Periods

15/18

*optional violence lessons



| Lesson | Lesson Goals | Key Skills | Class Periods |
|---|---|--|---------------|
| Drug Abuse/Violence: Causes and Effects | To increase awareness of the social factors promoting drug abuse. | Analyzing observations and data; questioning assumptions; reasoning; causes and effects of drug abuse and violence. | 1 |
| Making Decisions | To teach how to make informed decisions that are consistent with what is important to students. | Decision-analysis: individual, group, peer; resisting peer/group pressure. | 1 |
| Media Influences | To increase awareness of the techniques used by advertisers to manipulate consumer behavior and to teach students how to resist these techniques. | Media analysis, responding critically to manipulate tactics; consumerism: separating wants from needs; personal needs from product claims. | 1 |
| Coping with Anxiety | To teach how to cope with situations producing anxiety. | Recognizing situations that cause anxiety; building repertoire of healthy stress-reduction techniques. | 2 |
| Coping with Anger* | To teach reasons and techniques for controlling anger. | Recognizing anger, its physical effects, and multiple consequences; identifying reasons and learning techniques to control anger. | 1 |
| Communication Skills | To teach effective communication. | Effective use of verbal and non-verbal communication; sending and receiving skills; active listening; questioning, clarifying, paraphrasing. | 1 |
| Social Skills | To teach basic social skills in order to help students develop successful interpersonal relationships. | Overcoming shyness; initiating social contacts; mastering conversational skills; using open-ended questions. | 1 |
| Assertiveness | To teach when and how to become more assertive. | Analyzing situations; identifying and practicing effective responses; making requests; reflecting on and expressing personal feelings; verbal and non-verbal skills. | 1 |
| Resolving Conflicts* | To review, acquire, and practice the skills needed to successfully resolve conflicts. | Analyzing conflict resolution choices; applying life skills (anxiety and anger reduction, decision-making, communication, social and assertiveness skills) to resolve conflicts. | 1 |
| Resisting Peer Pressure | To teach how to resist peer pressures to smoke, drink, or use drugs. | Analyzing and developing repertoire of responses to group pressure; analyzing interpersonal persuasive tactics and practicing resistance or refusal skills. | 2 |
| Total Class Periods | | | 10/12 |

*optional violence lessons

| Lesson | Lesson Goals | Key Skills | Class Periods |
|---------------------------------|---|---|---------------|
| Drug Abuse: Causes and Effects* | To increase awareness of the causes and consequences of drug abuse. | Analyzing risk factors; personalizing and generalizing information on risk of use and abuse. | 1 |
| Making Decisions | To increase ability to make informed and responsible decisions. | Decision analysis; recognizing options; application of decision-making process. | 1 |
| Media Influences* | To increase awareness of the influence the media has in shaping attitudes and behavior. | Analyzing and resisting media influences, in general and specific to drug use. | 1 |
| Coping with Anxiety | To increase ability to cope with anxiety. | Anxiety self-assessment; building and reinforcing repertoire of healthy stress-reduction techniques. | 1 |
| Coping with Anger* | To teach reasons and techniques for controlling anger. | Recognizing anger, its causes, and consequences; identifying reasons and techniques to control anger. | 1 |
| Social Skills | To improve general social skills. | Practicing greetings and brief social exchanges; differentiating between superficial, informational, and "deep" conversations, and practicing "deep" conversation skills. | 1 |
| Assertiveness | To increase general assertive skills. | Analyzing situations; identifying and practicing effective responses; saying no, making requests, asserting rights, expressing feelings; verbal and non-verbal assertive skills. | 1 |
| Resolving Conflicts* | To review, acquire, and practice the skills needed to successfully resolve conflicts. | Analyzing conflict resolution choices; applying life skills (anxiety and anger reduction, decision-making, communication, social, and assertiveness skills) to resolve conflicts. | 1 |
| Resisting Peer Pressure | To increase the ability to resist peer pressure to smoke, drink, or use other drugs. | Further practice in applying assertive skills in peer situations; identifying and responding to persuasive tactics. | 1 |
| Total Class Periods | | | 5/9 |

*optional lessons

Life Skills Training

Life Skills Training is an-evidence based, proven effective program to reduce substance abuse along with other problem behaviors including, a reduction in alcohol and drug use, in crime and delinquency, in violence and lastly a reduction in use of tobacco. Life Skills Training is recognized on the National Registry for Evidence-based Programs and Practices.

Level 1 of Life Skills Training

6th grade, 15 class sessions, with 3 additional (optional) violence prevention sessions as well. Each session should take 30 – 45 minutes to complete. Life Skills can be taught in two different ways, one is a more intensive approach with 2 or 3 sessions a week until the curriculum is completed or the second would be one time per week until completion.

Topics Covered in Level 1

Self image and self improvement, making decisions, smoking: myths and realities, smoking and biofeedback, alcohol: myths and realities, marijuana: myths and realities, advertising, violence and the media, coping and anxiety, coping with anger, communication skills, assertiveness and resolving conflict

Life Skills Training 6th grade costs

| Item | Quantity | Cost |
|-----------------------------|-----------------|-------------------|
| Training for DARE officer | 1 person | \$235.00 |
| Training for Health Ed - OD | 1 person | \$235.00 |
| Training manual | 2 | \$250.00 |
| Student workbook | 350 | \$2,100.00 |
| Total | | \$2,820.00 |

Training

This is an all day - one day training in White Plains offered by Botvin. They are offered pretty regularly at both the middle and high school training levels. This would be the training for the middle school. We would like to offer the training to both a Health Educator from Open Door and the DARE office in order to sustain the efforts should we decide to move forward with Life Skills training

Training Manual

Both the health educator and DARE officer will need the training manual at the one day training as well as throughout the curriculum period

Student Workbook

Each student will need a student workbook for the length of the entire course. The cost of 300 student manuals (should the 6th grade require less) is \$2,520.00

NREPP SAMHSA's National Registry of Evidence-based Programs and Practices

LifeSkills Training (LST)

Date of Review: September 2008

LifeSkills Training (LST) is a school-based program that aims to prevent alcohol, tobacco, and marijuana use and violence by targeting the major social and psychological factors that promote the initiation of substance use and other risky behaviors. LST is based on both the social influence and competence enhancement models of prevention. Consistent with this theoretical framework, LST addresses multiple risk and protective factors and teaches personal and social skills that build resilience and help youth navigate developmental tasks, including the skills necessary to understand and resist prodrug influences. LST is designed to provide information relevant to the important life transitions that adolescents and young teens face, using culturally sensitive and developmentally and age-appropriate language and content. Facilitated discussion, structured small group activities, and role-playing scenarios are used to stimulate participation and promote the acquisition of skills. Separate LST programs are offered for elementary school (grades 3-6), middle school (grades 6-9), and high school (grades 9-12); the research studies and outcomes reviewed for this summary involved middle school students.

Descriptive Information

| | |
|-------------------------------|--|
| Areas of Interest | Substance abuse prevention |
| Outcomes | 1: Substance use (alcohol, tobacco, inhalants, marijuana, and polydrug) 2: Normative beliefs about substance use and substance use refusal skills 3: Violence and delinquency |
| Outcome Categories | Alcohol Crime/delinquency Drugs Tobacco Violence |
| Ages | 13-17 (Adolescent) |
| Genders | Male Female |
| Races/Ethnicities | American Indian or Alaska Native Asian Black or African American Hispanic or Latino White Race/ethnicity unspecified |
| Settings | School |
| Geographic Locations | Urban Suburban Rural and/or frontier |
| Implementation History | Broad dissemination of LST began in 1995. Since then, an estimated 50,000 teachers, 10,000 schools/sites, and 3 million students have participated in the program. The duration of implementation varies; some sites have implemented LST for 5 years or longer. LST has been extensively evaluated in more than 30 scientific studies involving more than 330 schools/sites and 26,000 students in suburban, urban, and rural settings. Most of these studies were conducted by Dr. Gil Botvin and colleagues at Weill Medical College of Cornell University. To date, at least seven independent evaluation studies have been conducted by external research groups. LST has been used with youth in all 50 States, the District of Columbia, Puerto Rico, and the Virgin Islands. Outside the United States, it has been used in 32 countries including Australia, Canada, Croatia, Denmark, |

Zealand, Nicaragua, Norway, Panama, Portugal, Qatar, Russia, Saudi Arabia, South Africa, South Korea, Spain, Sweden, Taiwan, Thailand, Turkey, and Venezuela.

NIH Funding/CER Studies

Partially/fully funded by National Institutes of Health: Yes
Evaluated in comparative effectiveness research studies: Yes

Adaptations

LST curriculum materials are available in Spanish.

Adverse Effects

No adverse effects, concerns, or unintended consequences were identified by the applicant.

IOM Prevention Categories

Universal

Outcomes

Outcome 1: Substance use (alcohol, tobacco, inhalants, marijuana, and polydrug)

Description of Measures

Substance use (alcohol, cigarettes, inhalants, and marijuana) was assessed using self-report items from the LifeSkills Training questionnaire. Students were asked about the frequency and amount of substance use. Lifetime smoking, drinking, and marijuana use were assessed with items that asked if the respondent had ever used the substances (yes or no). Frequency of smoking, drinking, and marijuana use was assessed on a scale with responses ranging from "never" to "more than once a day." The amount of cigarette smoking was assessed on a scale with responses ranging from "never" to "more than a pack a day," and the amount of alcohol use was assessed on a scale with responses ranging from "don't drink" to "more than 6 drinks" per occasion. Frequency of getting drunk was assessed on a scale with responses ranging from "don't drink" to "more than once a day."

In addition, a substance use initiation scale/index was constructed by combining three dichotomous items regarding the use of tobacco, alcohol, and marijuana. Students were asked if they had ever "smoked a cigarette," "had a drink of alcohol," or "smoked marijuana." Responses were coded 0 for no and 1 for yes and summed. For each wave of data, responses were corrected for consistency, so that if an individual answered "yes" at any point in time, the subsequent response to the same question was also coded "yes."

Key Findings

In one study, junior high schools were assigned to one of three conditions: LST with annual provider training workshops and ongoing consultation, LST with videotaped training and no consultation, or a usual care control group. Follow-up data were collected 6 years after the intervention. This study found a significant decrease in cigarette smoking, alcohol use (drunkenness), and polydrug use (concurrent tobacco, alcohol, and marijuana use) at follow-up for the two groups of students who received LST (all p values < .05). The strongest intervention effects were observed among students exposed to at least 60% of the LST program (operationally defined as the "fidelity sample"). At follow-up, the LST fidelity sample had significantly lower rates than controls on nearly every measure of tobacco, alcohol, marijuana, and polydrug use (all p values < .05).

In another study, middle school students receiving LST were compared with a control group of students who received a program that was normally in place in New York City schools. Results at posttest and 1-year follow-up indicated that students who received LST reported less smoking, less alcohol use, less inhalant use, and less polydrug use relative to those in the control group (p values ranging from < .001 to < .05). The LST group had a 50% smaller proportion of binge drinkers relative to the control group at both the 1- and 2-year follow-up assessments (p < .05 and p < .01, respectively). In addition, among a subsample of youth at high risk for substance use initiation (participants with poor grades and friends who engage in substance use), those who received LST were found to engage in less smoking (p < .01), less drinking (p < .01), less inhalant use (p < .05), and less polydrug use (p < .01) compared with similarly matched controls who did not receive the intervention.

In a third study, 7th-grade students who received LST had a significantly slower rate of increase in substance initiation (tobacco, alcohol, and marijuana) from pretest to posttest and 1-year follow-up compared with students from a minimal contact control condition (p < .01). Five and a half years past baseline (i.e., when the participants were in 12th grade), LST participants reported significantly lower scores on the overall substance use initiation index (p < .01) as well as less cigarette use initiation (p < .05) and less marijuana use initiation (p < .05) relative to controls. When growth over time was examined in the higher risk subsample, the LST group had slower increases in the rates of frequency of marijuana use (p < .01) and monthly and advanced polydrug use (all p values < .01) compared

| | |
|-----------------------------------|--|
| Studies Measuring Outcome | <u>Study 1</u> , <u>Study 2</u> , <u>Study 3</u> |
| Study Designs | Experimental |
| Quality of Research Rating | 3.9 (0.0-4.0 scale) |

Outcome 2: Normative beliefs about substance use and substance use refusal skills

| | |
|-----------------------------------|---|
| Description of Measures | <p>Normative beliefs about substance use and substance use refusal skills were assessed using self-report items from the LifeSkills Training Questionnaire. For normative beliefs, students were asked about the perceived prevalence of drug use among peers and adults, with separate items for specific substances (cigarettes, beer/wine, marijuana, cocaine or other "hard" drugs, and inhalants). Responses were on a 5-point scale ranging from 1 (none) to 5 (all or almost all).</p> <p>For refusal skills, 10 items from the questionnaire were used. Five items adapted from the Gambrell-Richey Assertion Inventory assessed refusal intentions; students were asked how likely they would be to say no if someone asked them to try a specific substance (tobacco, alcohol, marijuana, inhalants, and cocaine/other drugs). Another five items assessed students' anticipated likelihood of using various refusal strategies (e.g., "tell them not now," "change the subject," "make up an excuse and leave"). For all 10 items, responses were on a 5-point Likert scale ranging from 1 (definitely would) to 5 (definitely would not).</p> |
| Key Findings | <p>In one study, middle school students receiving LST were compared with a control group of students receiving a program that was normally in place in New York City schools. At the 3-month posttest, LST participants reported lower normative expectations than control students for peer smoking and drinking (both $p < .05$) and for adult smoking ($p < .05$), drinking ($p < .05$), cocaine/hard drug use ($p < .01$), and inhalant use ($p < .05$). Similarly, at the 1-year follow-up, LST participants reported lower normative expectations than control students for peer smoking ($p < .001$) and drinking ($p < .01$) and for adult smoking ($p < .01$) and drinking ($p < .05$). LST participants also scored higher than control students on drug refusal skills at 1-year follow-up ($p < .05$). Significant effects on normative expectations for peer drinking were seen at 2-year follow-up, with LST participants reporting lower normative expectations than controls ($p < .05$).</p> <p>Another study found that the rate of decrease in drug refusal skills was significantly slower from pretest to posttest and 1-year follow-up for 7th-grade students who received LST program compared with students from a minimal contact control condition ($p < .01$).</p> |
| Studies Measuring Outcome | <u>Study 2</u> , <u>Study 3</u> |
| Study Designs | Experimental |
| Quality of Research Rating | 3.9 (0.0-4.0 scale) |

Outcome 3: Violence and delinquency

| | |
|--------------------------------|---|
| Description of Measures | <p>Violent and delinquent behaviors were assessed using 20 self-report items from the LifeSkills Training Questionnaire. Items related to verbal and physical aggression were adapted from Elliott, Huizinga, and Menard. Verbal aggression was measured using 7 items asking students the number of times in the past month they committed acts such as name-calling, yelling, cursing, or telling someone off. Mild physical aggression was measured using 3 items asking students the number of times in the past month they had pushed or shoved, tripped, or hit someone. Items related to fighting and delinquent behaviors were adapted from Hawkins and associates. Fighting was measured using 4 items asking students the number of times in the past year they engaged in behaviors such as picking a fight with someone or hitting someone to hurt the person seriously. Delinquency was measured using 6 items asking students the number of times in the past year they committed acts such as destroying others' property, throwing objects at people or cars, or shoplifting.</p> |
| Key Findings | <p>Results of a study among middle school students demonstrated significant reductions in violence and delinquency at 3-month follow-up for LST participants relative to the control group of students who received a standard health education curriculum (all p values $< .05$). Stronger effects were found for students who received at least half of the LST program. These effects included decreased verbal aggression ($p < .01$), physical aggression ($p < .01$), fighting ($p < .001$), and delinquency ($p < .05$).</p> |

| | |
|----------------------------|-------------------------|
| Studies Measuring Outcome | Study 4 |
| Study Designs | Experimental |
| Quality of Research Rating | 4.0 (0.0-4.0 scale) |

Study Populations

The studies reviewed for this intervention included the following populations, as reported by the study authors.

| Study | Age | Gender | Race/Ethnicity |
|----------------|--------------------|------------------------|---|
| Study 1 | 13-17 (Adolescent) | 52% Male 48% Female | 91% White 2% Asian 2% Black or African American 2% Hispanic or Latino 2% Race/ethnicity unspecified 1% American Indian or Alaska Native |
| Study 2 | 13-17 (Adolescent) | 53% Female 47% Male | 61% Black or African American 22% Hispanic or Latino 6% Asian 6% White 5% Race/ethnicity unspecified |
| Study 3 | 13-17 (Adolescent) | 52% Male 48% Female | 97% White 3% Race/ethnicity unspecified |
| Study 4 | 13-17 (Adolescent) | 51% Male 49% Female | 39% Black or African American 33% Hispanic or Latino 10% Race/ethnicity unspecified 10% White 6% Asian 2% American Indian or Alaska Native |

Quality of Research

The documents below were reviewed for Quality of Research. Other materials may be available. For more information, contact the developer (s).

Study 1

[Botvin, G. J., Baker, E., Dusenbury, L., Botvin, E. M., & Diaz, T. \(1995\). Long-term follow-up results of a randomized drug abuse prevention trial in a White middle-class population. Journal of the American Medical Association, 273\(14\), 1106-1112. ^{PubMed}](#)

Study 2

[Botvin, G. J., Griffin, K. W., Diaz, T., & Ifill-Williams, M. \(2001\). Drug abuse prevention among minority adolescents: Posttest and one-year follow-up of a school-based preventive intervention. Prevention Science, 2\(1\), 1-13. ^{PubMed}](#)

[Botvin, G. J., Griffin, K. W., Diaz, T., & Ifill-Williams, M. \(2001\). Preventing binge drinking during early adolescence: One- and two-year follow-up of a school-based preventive intervention. Psychology of Addictive Behaviors, 15\(4\), 360-365. ^{PubMed}](#)

[Griffin, K. W., Botvin, G. J., Nichols, T. R., & Doyle, M. M. \(2003\). Effectiveness of a universal drug abuse prevention approach for youth at high risk for substance use initiation. Preventive Medicine, 36\(1\), 1-7. ^{PubMed}](#)

Study 3

[Spoth, R. L., Randall, G. K., Trudeau, L., Shin, C., & Redmond, C. \(2008\). Substance use outcomes 5 1/2 years past baseline for partnership-based, family-school preventive interventions. Drug and Alcohol Dependence, 96\(1-2\), 57-68. ^{PubMed}](#)

[Trudeau, L., Spoth, R., Lillehoj, C., Redmond, C., & Wickrama, K. A. S. \(2003\). Effects of a preventive intervention on adolescent substance use initiation, expectancies, and refusal intentions. Prevention Science, 4\(2\), 109-122. ^{PubMed}](#)

Botvin, G. J., Griffin, K. W., & Nichols, T. R. (2006). Preventing youth violence and delinquency through a universal school-based prevention approach. *Prevention Science, 7*(4), 403-408. Published

Supplementary Materials

Botvin, G. J., & Griffin, K. W. (2004). Life Skills Training: Empirical findings and future directions. *Journal of Primary Prevention, 25*(2), 211-232.

Epstein, J. A., Botvin, G. J., Diaz, T., Baker, E., & Botvin, E. M. (1997). Reliability of social and personal competence measures for adolescents. *Psychological Reports, 81*(2), 449-450. Published

LifeSkills Training: Quality of Research Overview and Summary

Macaulay, A. P., Griffin, K. W., & Botvin, G. J. (2002). Initial internal reliability and descriptive statistics for a brief assessment tool for the Life Skills Training drug-abuse prevention program. *Psychological Reports, 91*(2), 459-462. Published

Spoth, R. L., Clair, S., Shin, C., & Redmond, C. (2006). Long-term effects of universal preventive interventions on methamphetamine use among adolescents. *Archives of Pediatrics and Adolescent Medicine, 160*(9), 876-882. Published

Quality of Research Ratings by Criteria (0.0-4.0 scale)

| Outcome | Reliability of Measures | Validity of Measures | Fidelity | Missing Data/Attrition | Confounding Variables | Data Analysis | Overall Rating |
|---|-------------------------|----------------------|----------|------------------------|-----------------------|---------------|----------------|
| 1: Substance use (alcohol, tobacco, inhalants, marijuana, and polydrug) | 4.0 | 4.0 | 3.8 | 3.9 | 4.0 | 4.0 | 3.9 |
| 2: Normative beliefs about substance use and substance use refusal skills | 4.0 | 4.0 | 3.7 | 3.9 | 4.0 | 4.0 | 3.9 |
| 3: Violence and delinquency | 4.0 | 4.0 | 3.8 | 4.0 | 4.0 | 4.0 | 4.0 |

Study Strengths

The outcome measures have excellent reliability and validity indicators and are supported by independent research. The investigators considered and controlled for confounding variables through the use of block randomization design and standardized data collections and by establishing baseline equivalence between groups. Sophisticated techniques were used to statistically account for attrition and missing data. Significant efforts were made to measure Intervention fidelity, and adherence rates were high in some studies. The data analyses were appropriate for the study designs and types of data collected and support the inferences made about causal relationships.

Study Weaknesses

Attrition and adherence rates to fidelity were a minor concern in some studies.

Readiness for Dissemination

The documents below were reviewed for Readiness for Dissemination. Other materials may be available. For more information, contact the developer(s).

Dissemination Materials

Botvin, G. J. (1999). LifeSkills Training level one: Grades 3/4 student guide. White Plains, NY: Princeton Health Press.

Botvin, G. J. (1999). LifeSkills Training level two: Grades 4/5 student guide. White Plains, NY: Princeton Health Press.

Botvin, G. J. (1999). LifeSkills Training level two: Grades 4/5 teacher's manual. White Plains, NY: Princeton Health Press.

Botvin, G. J. (1999). LifeSkills Training level three: Grades 5/6 teacher's manual. White Plains, NY: Princeton Health Press.

Botvin, G. J. (1999). LifeSkills Training level three: Grades 5/6 student guide. White Plains, NY: Princeton Health Press.

Botvin, G. J. (2000). LifeSkills Training teacher's manual 2. White Plains, NY: Princeton Health Press.

Botvin, G. J. (2004). LifeSkills Training level one: Grades 3/4 teacher's manual. White Plains, NY: Princeton Health Press.

Botvin, G. J. (2004). LifeSkills Training student guide 1. White Plains, NY: Princeton Health Press.

Botvin, G. J. (2004). LifeSkills Training student guide 2. White Plains, NY: Princeton Health Press.

Botvin, G. J. (2004). LifeSkills Training student guide 3. White Plains, NY: Princeton Health Press.

Botvin, G. J. (2004). LifeSkills Training teacher's manual 1. White Plains, NY: Princeton Health Press.

Botvin, G. J. (2004). LifeSkills Training teacher's manual 3. White Plains, NY: Princeton Health Press.

Botvin, G. J. (2004). Middle school 101: Skills for success [CD-ROM]. White Plains, NY: Princeton Health Press.

Botvin, G. J. (2006). LifeSkills Training high school student guide. White Plains, NY: Princeton Health Press.

Botvin, G. J. (2006). LifeSkills Training high school teacher's manual. White Plains, NY: Princeton Health Press.

Botvin, G. J. (2006). LifeSkills Training parent program leader's guide. White Plains, NY: Princeton Health Press.

Botvin, G. J. (2008). LifeSkills: Stress management techniques [CD]. White Plains, NY: Princeton Health Press.

National Health Promotion Associates. (2005). LifeSkills Training overview [CD-ROM]. White Plains, NY: Princeton Health Press.

National Health Promotion Associates. (2007). LifeSkills Training fidelity checklists. White Plains, NY: Princeton Health Press.

National Health Promotion Associates. (2007). LifeSkills Training outcome instruments. White Plains, NY: Princeton Health Press.

National Health Promotion Associates. (2008). LifeSkills: Smoking and biofeedback [DVD]. White Plains, NY: Princeton Health Press.

National Health Promotion Associates. (2008). LifeSkills Training: Elementary and middle school training materials. White Plains, NY: Princeton Health Press.

National Health Promotion Associates. (2008). LifeSkills Training: High school training materials. White Plains, NY: Princeton Health Press.

National Health Promotion Associates. (2008). LifeSkills Training: Training of trainers materials. White Plains, NY: Author.

Program Web site, <http://www.lifeskillstraining.com>

Research articles for the training-of-trainers/technical assistance model

Readiness for Dissemination Ratings by Criteria (0.0-4.0 scale)

| Implementation Materials | Training and Support | Quality Assurance | Overall Rating |
|--------------------------|----------------------|-------------------|----------------|
| 4.0 | 4.0 | 4.0 | 4.0 |

Dissemination Strengths

Implementation materials are clear, concise, practical, and effectively targeted to multiple age groups. Initial core training, booster training, and train-the-trainer workshops are provided to support implementation. Training can be delivered on site or at open workshops across the country. Customized technical assistance is available. A comprehensive trainer certification process and an array of brief, easy-to-use outcome and fidelity tools are provided to support quality assurance.

Dissemination Weaknesses

No weaknesses were identified by reviewers.

Costs

The information below was provided by the developer and may have changed since the time of review. For detailed information on implementation costs (e.g., staffing, space, equipment, materials shipping and handling), contact the developer.

| | | |
|---|---|--------------------------------------|
| Grade level curriculum set | \$175-\$275 depending on grade level | Yes |
| Additional student guides | \$40-\$60 for 10 depending on grade level | No |
| Elementary Program CD-ROM (available for some grade levels) | \$45.95 each | No |
| Smoking and biofeedback DVD | \$20 each | Yes (for middle school program only) |
| Stress management techniques audio CD | \$10 each | Yes (for middle school program only) |
| 1-day, on-site workshop | \$200 per participant for up to 20 participants, plus travel expenses | No |
| 2-day, on-site workshop | \$250 per participant for up to 20 participants, plus travel expenses | No |
| Off-site and online trainings | \$235 per participant | No |
| 1-day, on-site consultation | \$1,000 for up to 20 participants, plus travel expenses | No |
| Half-day, on-site consultation | \$500 for up to 20 participants, plus travel expenses | No |
| Phone and online consultation | \$75 per hour | No |
| Email consultation | Free | No |
| Pre- and posttest instruments | Free | No |
| Fidelity checklists | Free | No |

Additional Information

Additional resources can be accessed for free at <http://www.lifeskillstraining.com>. Resources include the LST Planning Workbook, grant writing support, and curriculum samples.

Replications

Selected citations are presented below. An asterisk indicates that the document was reviewed for Quality of Research.

Botvin, G. J., Baker, E., Dusenbury, L., Tortu, S., & Botvin, E. M. (1990). Preventing adolescent drug abuse through a multimodal cognitive-behavioral approach: Results of a three-year study. *Journal of Consulting and Clinical Psychology, 58*, 437-446.

Botvin, G. J., Baker, E., Filazzola, A., & Botvin, E. M. (1990). A cognitive-behavioral approach to substance abuse prevention: One-year follow-up. *Addictive Behaviors, 15*(1), 47-63. published

Botvin, G. J., Dusenbury, L., Baker, E., James-Ortiz, S., Botvin, E. M., & Kerner, J. (1992). Smoking prevention among urban minority youth: Assessing effects on outcome and mediating variables. *Health Psychology, 11*(5), 290-299. published

Botvin, G. J., Epstein, J. A., Baker, E., Diaz, T., & Ifill-Williams, M. (1997). School-based drug abuse prevention with inner-city minority youth. *Journal of Child and Adolescent Substance Abuse, 6*(1), 5-20.

Botvin, G. J., Griffin, K. W., Diaz, T., Scheier, L. M., Williams, C., & Epstein, J. A. (2000). Preventing illicit drug use in adolescents: Long-term follow-up data from a randomized control trial of a school population. *Addictive Behaviors, 25*(5), 769-774. published

Botvin, G. J., Griffin, K. W., Paul, E., & Macaulay, A. P. (2003). Preventing tobacco and alcohol use among elementary school students through Life Skills Training. *Journal of Child and Adolescent Substance Abuse, 12*, 1-17.

Fraguela, J. A., Martin, A. L., & Trinanés, E. R. (2003). Drug abuse prevention in the school: Four-year follow-up of a programme. *Psychology in Spain, 7*, 29-38.

Griffin, K. W., Botvin, G. J., & Nichols, T. R. (2004). Long-term follow-up effects of a school-based drug abuse prevention program on adolescent risky driving. Prevention Science, 5(3), 207-212. ^{Pubmed}

Griffin, K. W., Botvin, G. J., & Nichols, T. R. (2006). Effects of a school-based drug abuse prevention program for adolescents on HIV risk behavior in young adulthood. Prevention Science, 7(1), 103-112. ^{Pubmed}

Spoth, R., Clair, S., Shin, C., & Redmond, C. (2006). Long-term effects of universal preventive interventions on methamphetamine use among adolescents. Archives of Pediatrics and Adolescent Medicine, 160(9), 876-882. ^{Pubmed}

Contacts

For information on implementation:

Craig Zettle
(914) 421-2525
czettle@nhpamail.com

For information on research:

Gilbert J. Botvin, Ph.D.
(646) 962-8056
gjbotvin@med.cornell.edu

Learn More by Visiting:

- <http://www.lifeskillstraining.com>

The NREPP review of this intervention was funded by the Center for Substance Abuse Prevention (CSAP).

This PDF was generated from <http://nrepp.samhsa.gov/ViewIntervention.aspx?id=109> on 10/4/2011

| | |
|-------------------------------------|--|
| B/T Mtg. Date April 16, 2012 | Action: <input type="checkbox"/> Adopted |
| Resolution # <u> 1 </u> | <input type="checkbox"/> Defeated |
| Motion 1 <u> 2 </u> | <input type="checkbox"/> Tabled |
| | <input type="checkbox"/> No Action |
| | <input type="checkbox"/> Amended |

RESOLUTION ACCEPTING DONATION OF VOLUNTEER WORK TO REVITALIZE AND BEAUTIFY EDGEWOOD PARK

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the

following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, by letter dated March 28, 2012 to the Village Recreation Leader, several students of a visual arts class at SUNY Purchase have expressed interest in beautifying Edgewood Park the week of April 21, 2012; and

WHEREAS, all expenses will be funded by the class budget and participating local businesses; and

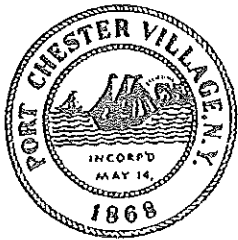
WHEREAS, the Park and Recreation Commissions support the proposal. Now, therefore, be it

RESOLVED, that the Board accepts the donation of:

Madeline Yee
 Harley Aussoleil
 Paige Riddering
 Nina Irizarry
 Marina Margulis
 Ki Walker
 Estaban Silva
 Emily Wanger
 Christopher Robbins,

representing their volunteer time and effort as well as that of participating local businesses with regard to their collective effort to beautify Edgewood Park.

| Vote: | Aye | Nay | Abstain | Absent |
|-----------|-----|-----|---------|--------|
| Brakewood | | | | |
| Terenzi | | | | |
| Didden | | | | |
| Branca | | | | |
| Marino | | | | |
| Kenner | | | | |
| Pilla | | | | |



VILLAGE OF
PORT CHESTER

222 Grace Church Street, Port Chester, NY 10573

April 12, 2012

Mayor Dennis Pilla and Board of Trustees
Village of Port Chester
222 Grace Church Street
Port Chester, NY 10573

Dear Mayor Pilla and Board of Trustees:

The Park Commission at their meeting held on Wednesday, April 12, 2012 discussed the March 28, 2012 letter from the SUNY Purchase Visual Art Students requesting permission to revitalize and beautify Edgewood Park. Three of these students made a presentation to the combined Park and Recreation Commissions explaining their four (4) point plan as well as their interest in cleaning the park on April 21st, and planting and painting in the park on May 5th.

The Park Commission is supportive to this idea.

Very truly yours,

Jerry Terranova
Chairman, Park Commission

JT:vs

att.

cc: Village Attorney
Village Clerk
Village Manager
Recreation Leader

BIT MTO.
4/2/12
Comes # 1

March 28, 2012

Village of Port Chester
Attn: Heather Krakowski
Recreation Leader
222 Grace Church Street
Port Chester, N.Y. 10573
(914) 939-2354
Fax: (914) 939-8870

To Whom It May Concern:

As students of a visual arts course entitled Art for Social Change, at SUNY Purchase, we have become interested in generating greater community involvement in a Port Chester neighborhood by revitalizing and beautifying an existing park.

The park we are interested in is Edgewood Park, Located on Grace Church Street between Alto and Greyrock. We see Edgewood Park as a place that has much character, and a substantial amount of space in close proximity to residences, but is not used nearly as much as surrounding parks. We see this as an opportunity to work with the community to see just how fantastic the parks in their neighborhoods can be!

It is the goal of our project to create a space where community interaction, beautification, and cross-cultural dialogues can take place. We hope to create a public and visible intersection of Port Chester's residents through beautifying the space and the opportunity for public art and gardening.

What we would like to do:

Trash Clean Up:

-In order for parks to be a safe and fun environment for people to spend time in, it is a necessity that they are clean. While spending time at Edgewood Park we have noticed several places that garbage has built up in over time. Our class plus any volunteers within the community will be provided with gloves and garbage bags for the clean up. Once we are done with the clean up all collected trash will be disposed of in the proper receptacles.

Repainting of the Playground:

-Within Edgewood Park there is a small playground targeted for younger children. This playground has become worn down due to weather and graffiti. The playground equipment itself is in sustainable condition, but in several areas the exterior paint has chipped off and in other places been vandalized. We would use RUSTOLEUM Combi Color 7300, which is a topcoat and primer in one, and is specifically designed to be used on outdoor play structures. We believe that a new paint coat for the playgrounds swing set and benches could be all the small area needs to bring it back to life!

Art on The Fence:

-With all the construction happening at Purchase College, some students got together and created Art on The Fence, where students could paint 8x10 pieces of wood (with pre-drilled holes in them) and afterwards they would be attached to the fences with zip-ties. The paint used would be a non-toxic acrylic paint both safe for the participants and environment, a sealer would also be applied before hanging so the art can withstand weather conditions. By connecting these pieces of art with zip-ties, if the art needed to be removed they can easily be taken down without damaging the art and the fence. This

project would be a fulfilling activity for the community because it allows them to contribute to their own park. This is also good for the park because it gives the park a warm welcoming to other residents, and people outside the community as well.

Planting:

-With the summer arriving we believe that the key to any beautiful park are flowers. After visiting several other parks in the Port Chester community we have realized that what makes the other parks so inviting are the tremendous amounts of Daffodils within. Unfortunately Edgewood Park is a park that does not have any flowers with it. By planting flowers that are perennials, it will reduce the amount of maintenance the park will need, because these flowers will re bloom each year. Opening up the space through gardening lessons is a tremendous family-friendly educational opportunity which can lead to other efforts that utilize this space as a central point of recreation and learning in Port Chester, especially as the weather warms up.

All expenses are being funded by our class budget that will cover the materials needed for our projects. We will also reach out to local Port Chester Business' to offer them the opportunity to donate and/or take part in our project. We hope to begin as soon as possible, and foresee project events taking place the week of April 22nd, 2012. Our class consists of eight students, and one teacher. We are also conscious that all our materials will be friendly and safe not only to the environment but also to the people using the park. We will not be using pesticides, herbicides, or inorganic fertilizer. All workshops will be open to everyone in the community. We believe it is important for people to be active within their own community, and understand that Purchase students should contribute as well!

We are looking forward to working with you!

Sincerely,

Madeline Yee
Harley Aussoleil
Paige Riddering
Nina Irizarry
Marina Margulis
Ki Walker
Esteban Silva
Emily Wagner
Christopher Robbins

| | |
|-------------------------------------|--|
| B/T Mtg. Date April 16, 2012 | Action: <input type="checkbox"/> Adopted |
| Resolution # <u> 2 </u> | <input type="checkbox"/> Defeated |
| | <input type="checkbox"/> Tabled |
| Motion 1 <u> 2 </u> | <input type="checkbox"/> No Action |
| | <input type="checkbox"/> Amended |

| Vote: | Aye | Nay | Abstain | Absent |
|-----------|-----|-----|---------|--------|
| Brakewood | | | | |
| Terenzi | | | | |
| Didden | | | | |
| Branca | | | | |
| Marino | | | | |
| Kenner | | | | |
| Pilla | | | | |

RESOLUTION
VILLAGE OF PORT CHESTER
SENIOR/COMMUNITY CENTER FACILITY POLICY
AND RULES AND REGULATIONS

On motion of TRUSTEE _____ seconded by TRUSTEE _____, the
 following resolution was adopted by the Board of Trustees of the Village of Port Chester,
 New York:

WHEREAS, the Port Chester Senior/Community Center was dedicated on
 February 23, 2007; and

WHEREAS, although the primary use of the Senior/Community Center is for
 programs supporting seniors of the community, the Board desires that the facility be
 available for additional use upon permit basis; and

WHEREAS, by resolution adopted on April 6, 2010, the Board adopted a policy
 for such additional use by governmental agencies and non-profit organizations with
 special tax status and a nexus to the Village; and

WHEREAS, the Board finds that such non-profit organizations that also receive
 assistance from the Village for operation of Village programs warrant further
 consideration. Now, therefore be it

RESOLVED, that the Board of Trustees hereby amends the “Village of Port Chester Senior/Community Center Facility Policy and Rules and Regulations” in the form annexed with regard to the payment of the user fee by non-profit organizations permitted to use the facility.

Village of Port Chester Senior/Community Center Facility Policy Rules and Regulations

The Village Board of Trustees recognizes that the Port Chester Senior/Community Center belongs to the people of the Village of Port Chester. The Board affirms that the primary use of the Senior/Community Center is for programs supporting seniors of the community. The Board desires to provide for the additional use of the Senior/Community Center to governmental entities and non-profit organizations with special tax designation Section 501 (c) (3) that provides programs or services in the Village. The Board is mindful of its fiduciary obligations to ensure that the Senior/Community Center is in optimum condition and available for use by generations to come.

Permits to use the Senior/Community Center may be cancelled in the event of a conflict with a Village activity or for any reason that is deemed necessary by the Village. The Village reserves its right to permit use of the Senior/Community Center and full access to the facility at all times. The Senior/Community Center is handicapped-accessible and is open to all individuals and groups regardless of age, race, national origin, sexual orientation, marital status, disability, military status or other specified classes protected by law.

The Village may restrict the use of the Senior/Community Center to certain times and areas as governed by the following rules and regulations:

Permits are issued by the Village Manager’s designee on a first-come, first-serve basis, with a limit on the number of permits to ten per month. The facility may not be used by the same permittee more than three times in a calendar year, it being the intention of the Village to ensure a general use of the facility.

1. Application forms are available at the Senior/Community Center, 220 Grace Church Street and on the Village’s website.
2. The Senior/Community Center is available for permit use on weekdays (except Mondays and Wednesdays), and Saturdays from 6 p.m. to 9 p.m. and on Sunday from 12 noon to 9 p.m. or as otherwise authorized.

3. A permit fee and clean-up security deposit are required at the time the permit is issued and reservation made.
4. The schedule of fees is as follows:

Government Entities

Governmental entities shall pay the actual cost of the Village's custodian's services.

Non-profit organizations

Non-profit organizations that additionally receive assistance from the Village for their operation of Village programs shall pay the actual cost of the Village's custodian services.

All others:

| | Up to 2 hours* | Up to 3 hours* | Up to 4 hours* |
|--------------------|----------------|----------------|----------------|
| Multi-Purpose Room | \$100.00 | \$150.00 | \$200.00 |

*includes one hour set-up time.

Security Deposit of \$250.00 (refundable)

Use of the kitchen is an additional \$100 fee.

An additional overtime fee of \$75.00 per hour or part thereof shall be imposed on all activities/events that are permitted and extend beyond four hours.

5. The Senior/Community Center will be open for one hour prior to the start of the proposed event or activity and shall close one hour after the end of the event or activity. The Village's custodian will be responsible for opening and closing the facility and will be present for entire period of use.
6. Permittees are expected to act in an orderly manner. It is the responsibility of the permittee to clear and clean the facility/area used, including the kitchen and all the equipment if kitchen privileges are granted, at the conclusion of the function. The facility shall be left in the same or better condition that in which it was found. The clean-up deposit shall be returned to the permittee within two weeks after the event following the inspection made by the Village's custodian certifying that the premises have been returned to such level of condition. A report shall be made by the custodian after each usage and advise the Director of the Senior/Community Center if there are any damages or extraordinary cleanup necessary. Permittees are held responsible for any such damages or cleanup costs.

7. Cancellations are discouraged and must be reported no later than one day prior for a weekday event or function or on Friday before a weekend function. In the event of a cancellation, permit fees are refundable on the following basis:

| | |
|----------------------------|-----------------|
| 4 weeks or more notice - | 100% refundable |
| 2 to 4 weeks notice - | 75% refundable |
| Less than 2 weeks notice - | 50% refundable |
8. Smoking and the sale, use or consumption of alcoholic beverages is prohibited.
9. Nothing shall be affixed to the walls or doors or hung from ceiling. No helium balloons may be used for decoration. No smoke machines or pyrotechnics may be used.
10. Occupancy limits are posted and shall not be exceeded.
11. Means of ingress and egress shall not be blocked.
12. No fee for admission shall be charged.
13. The permittee shall execute an indemnification agreement satisfactory in form to the Village Attorney holding the Village harmless arising out of the use of the Senior/Community Center. In addition, a certificate of insurance shall be provided evidencing that the permittee has general liability insurance in the minimum amount of \$1 million / \$2 million dollars coverage, naming the Village of Port Chester as an additional insured. Such certificate shall be provided no less than fourteen days prior to the event or function.
14. Unlawful discrimination shall not be tolerated and are grounds for summary revocation of a permit to use the Senior/Community Center.

Adopted: April 6, 2010
Amended: April , 2010

| | |
|-------------------------------------|--|
| B/T Mtg. Date April 16, 2012 | Action: <input type="checkbox"/> Adopted |
| Resolution # <u> 3 </u> | <input type="checkbox"/> Defeated |
| Motion 1 <u> 2 </u> | <input type="checkbox"/> Tabled |
| | <input type="checkbox"/> No Action |
| | <input type="checkbox"/> Amended |

**RESOLUTION SETTING PUBLIC HEARING TO APPROPRIATE
COST OF PHASE II OF THE SIDEWALK BETTERMENT PROJECT**

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the

following resolution was adopted by the Board of Trustees of the Village of Port Chester,
New York:

WHEREAS, after public hearing and by resolution adopted on January 3, 2012, the Board of Trustees apportioned and assessed the costs of Phase II of the Sidewalk Betterment Project to the benefitted property owners; and

WHEREAS, in such resolution, the assessments for 600 King Street and 620 King Street were transposed; and

WHEREAS, the property owners were notified of same and advised of the correct amounts and their payment options; and

WHEREAS, since the property owner of 600 King Street has an increased assessment, the Village Attorney has advised that it is entitled to a public hearing; and

WHEREAS, to date said owner has not waived such right to hearing. Now, therefore, be it

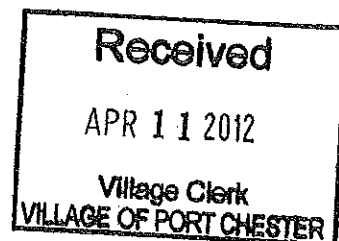
RESOLVED, that the Board of Trustees hereby sets a public hearing on May 7, 2012 at 7:00 p.m. at the Police Department/Justice Court, 350 North Main Street, Port Chester to correct the apportionment and assessment with regard to property at 600 King Street; and be it further

RESOLVED, that the Village Manager or his designee be directed to mail notice of the hearing to the property owner in accordance with Village Law to hear any objection to said apportionment and assessment.

| Vote: | Aye | Nay | Abstain | Absent |
|--------------|------------|------------|----------------|---------------|
| Brakewood | | | | |
| Terenzi | | | | |
| Didden | | | | |
| Branca | | | | |
| Marino | | | | |
| Kenner | | | | |
| Pilla | | | | |

BIT mta.
4/14/12
corres. #1

RYE TOWN YOUTH FOOTBALL & CHEERLEADING



April 14, 2012

Mayor Pilla & Board of Trustees
222 Grace Church Street
Port Chester, NY 10573

Dear Mayor Pilla:

Our organization is hosting an annual fund-raising Barbecue in May and we would be herein requesting a permit to display a sign in Messina Park to promote this event.

We would like to display the sign from May 6, 2012 through May 20, 2012. The sign will be manufactured commercially and will be a size that is appropriate for the space in Messina Park. In previous years we have been granted this permit & it is our hope that you will favorably consider our request again this year.

Rye Town Youth Football and Cheerleading continues to be a very important and positive program each year for several hundred local youth participants. It is through the success of events such as our annual Barbecue that we are able to fund this program and keep it running solely for the benefit of the children in our community.

We thank you in advance for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Angel Rosado".

Angel Rosado
President
Rye Town Youth Football & Cheerleading

P.O. Box 650, Rye, NY 10580
(877) 249-1735

BIT mta.
4/16/12
Corres. #2

Received
APR 12 2012
Village Clerk
Village of Port Chester



PORT CHESTER POST #93
THE AMERICAN LEGION
DEPARTMENT OF NEW YORK
78 PEARL STREET
PORT CHESTER, N. Y. 10573

UNITY and SERVICE for AMERICA

April 11, 2012

Honorable Mayor Dennis Piller
& Board of Trustees, Village of Post Chester
222 Grace Church Street
Post Chester, NY 10573

Dear Hon. Mayor Piller & Board of Trustees,

The American Legion is completing plans for 2012 Memorial Day Parade. We are in the process of contracting for bands, wreaths, flags, flowers for ceremonies at Veterans' Memorial Park.

We respectfully request that the Village of Port Chester appropriation of One Thousand Dollars (\$1,000.00) for the 2012 year be made out to the American Legion at the above address.

As directed by the three local governments (Rye Town, Port Chester and Rye Brook) all bills must be paid by the American Legion.

Sincerely,

Howard Weiss
Finance Officer
American Legion Post #93
Port Chester, NY 10573



PORT CHESTER POST 93

THE AMERICAN LEGION

DEPARTMENT OF NEW YORK

78 PEARL STREET

PORT CHESTER, N. Y. 10573

UNITY and SERVICE for AMERICA

ANNUAL MEMORIAL DAY OBSERVANCES AND PARADE, MONDAY, MAY 28, 2012

OF PORT CHESTER, RYE TOWN AND RYE BROOK

THE DAY WILL BEGIN AT 8:45 A.M. WITH A MEMORIAL SERVICE AT THE VILLAGE MARINA, TO HONOR THOSE SERVICEMEN WHO SERVED AND DIED AT SEA, COLOR GUARD, FIRING TEAM, FLOWERS WILL BE STREWN UPON THE WATER..TAPS.

AT 9:00 A.M., COLOR GUARD, FIRING TEAM, TAPS AT THE WILLIAM JAMES MEMORIAL GATEWAY PARTK ON NORTH MAIN STREET.

AT 9:15 A.M., COLOR GUARD, FIRING TEAM, TAPS AT THE VIETNAM WAR MEMORIAL, LYONS PARK, CORNER OF KING STREET AND PUTNAM AVENUE.

AT 9:30 A.M., COLOR GUARD, FIRING TEAM, TAPS AT THE SPANISH WAR MEMORIAL IN SUMMERFIELD PARK, KING STREET AND WILLETT AVENUE.

AT 9:45 A.M., COLOR GUARD, FIRING TEAM, TAPS AT THE CIVIL WAR MONUMENT, CORNER OF THE POST ROAD AND PEARL STREET

AT 10:00 A.M., FIRING TEAM AT PORT CHESTER POST 93.

AT 10:30 A.M., COLOR GUARD, FIRING TEAM, TAPS AT THE PORT CHESTER FIRE DEPARTMENT HEADQUARTERS ON WESTCHESTER AVENUE.

AT 10:45 A.M., KOREAN WAR MEMORIAL AT CRAWFORD PARK IN RYE BROOK.

AT 11:00 A.M., THE CEREMONIES WILL BEGIN AT VETERANS MEMORIAL PARK, AT NORTH REGENT STREET & WESTCHESTER AVE, AFTER THE CEREMONIES THERE WILL BE A PARADE DOWN WESTCHESTER AVE.

EFFORTS WILL BE MADE TO LIMIT THE TIME OF THE PROGRAM AT VETERANS MEMORIAL PARK AT ABOUT 35 MINUTES.

PLEASE R.S.V.P. BY MAY 22ND

MEETING HELD MARCH 19, 2012

A meeting of the Board of Trustees of the Village of Port Chester, New York, was held on Monday, March 19, 2012 at 7:00 P.M., in the Court Room of the Police Headquarters Building, 350 North Main Street, Port Chester, New York, with Mayor Dennis Pilla presiding.

Present in addition to Mayor Pilla, were Trustees Daniel Brakewood, Saverio Terenzi, Bart Didden, Luis Marino and Joseph Kenner.

It should be noted that Trustee John Branca was absent.

Also present were Village Manager, Christopher Russo; Village Clerk, Joan Mancuso; Village Attorney, Anthony Cerreto and Assistant Manager / Director of Code Enforcement, Christopher Steers.

Public Hearing: Chapter 319 "Vehicle & Traffic" Parking Scofflaw Program

The Clerk read Affidavits of Publication stating that the following Public Notice that were duly published in the Westmore News and the Journal News on March 9, 2012, certified by Angelina Brescia, Officer Manager of the Westmore News and Florence Bonilla, Principal Clerk of the Journal News.

PUBLIC NOTICE

PUBLIC NOTICE is hereby given that the Board of Trustees of the Village of Port Chester, New York, will hold a PUBLIC HEARING on Monday, March 19, 2012, at 7:00 P.M., at the Village Justice Courtroom, 350 North Main Street, Port Chester, New York, to consider the advisability of adopting a local law amending the Code of the Village of Port Chester, Chapter 319 "Vehicle and Traffic" Section 319-55.1 with regard to the Parking Scofflaw Program.

Interested persons will be afforded the opportunity to be heard at this time. The proposed local law is available at the Village Clerk's office or online at the Village website www.portchesterny.com

JOAN MANCUSO
Village Clerk

Dated: March 9, 2012

On motion of Trustee Didden, seconded by Trustee Marino, the public hearing was declared open.

ROLL CALL

AYES: Trustees Brakewood, Terenzi, Didden, Marino, Kenner and Mayor Pilla
NOES: None
ABSENT: Trustee Branca

Mayor Pilla said that this proposed law came as part of a discussion on parking management and the parking violation amnesty program. He spoke about a rent a car establishment that tickets had been issued on multiple vehicles that they owned and the Police were able to collect a large amount of outstanding fees from this company. The Mayor

said that our current scofflaw program only allows the booting and/or towing of a vehicle that has three or more outstanding tickets and this proposed law would instead target three or more tickets to a registered owner across all of their vehicles.

Police Chief Krzeminski confirmed that the rent a car company was Hertz that had thousands of dollars of outstanding tickets on a number of vehicles that they were able to collect on.

Mayor Pilla said that the Police Department had contacted the headquarters of this company and notified them of all the outstanding tickets which they were able to collect. He expressed his concerns with this proposal giving the example of families where all the family vehicles are registered to one parent and the parent may not be aware that one or more of the cars have outstanding parking tickets but if there are a combination of three tickets across all the registered vehicles the car that may not have a ticket can get booted and towed. The Mayor said that this would be an impact to our residents that he would not support.

Trustee Didden said that the Mayor's comments are one side of the opinion. He spoke about a situation he had when the police notified him of outstanding tickets that were against his vehicles that he was not aware of from his children that he quickly corrected. Trustee Didden said that after the last meeting he did some analysis of the outstanding tickets and how the same person could have different listings for registered vehicles because of initials or not or apartment numbers or not so there are a number of users that this would affect. He said that these outstanding tickets are over \$60,000 in fees and asked the Board to approve this law and he would work with the Village Manager's office, the ticket collection company, Complus and the Police Chief for guardrails for notification to the affected persons and entities.

Mayor Pilla spoke about the clarification regarding initials for example and that could happen when someone complete forms online or in person which seems innocent stating that it costs thousands of dollars to sell a car.

Trustee Didden noted that people can just return their license plates to the Department of Motor Vehicles and get new plates thus avoiding paying their outstanding tickets.

Mayor Pilla said that he had asked staff that instead of doing this for all types of vehicles, if we could do this for commercial vehicles only. He asked Anthony Cerreto, the Village Attorney if he could speak on that subject.

Mr. Cerreto said that there cannot be any distinction.

The Mayor said that it is a balance of equities and whether we would do more harm than good.

Trustee Brakewood said that now if you get a ticket and if you do not pay there are penalties correct. He said that no matter whether you have one ticket, two tickets or five tickets.

The Police Chief and Mayor Pilla stated that with our current scofflaw is if a vehicle gets three or more tickets on one car it can be booted. Chief Krzeminski further explained the scofflaw process.

Trustee Brakewood further spoke about outstanding tickets and the use of the handheld car readers that the Police Department has so wouldn't people get caught sooner or later because of this technology. He said that instead of a law why can we not have a better process since we have information indicating as Trustee Didden had stated that owners of more than one vehicle have outstanding tickets on multiple vehicles can be informed in writing.

Chief Krzeminski noted that vehicle owners were informed in writing of outstanding tickets during the amnesty program.

Trustee Didden said that as the law is now we can only boot a vehicle that has three or more tickets on that particular vehicle.

Trustee Brakewood stated that the Police were able to collect outstanding tickets from Hertz.

The Police Chief said that Hertz only paid because we had towed one of their vehicles that had three tickets.

Trustee Brakewood inquired how far back did notice go with the amnesty program.

Trustee Didden said they went back six years from 2005.

Trustee Kenner asked about the revenue that Trustee Didden mention and what was that figure.

Trustee Didden said the figure was \$60,000.

Trustee Kenner asked are we going to create a headache with a smaller return.

Trustee Terenzi said that he would not want to be at a meeting like tonight where a resident who has never received a ticket on their car goes out their car and it does not move because it has been booted because other cars that are registered in his name has outstanding tickets.

Mayor Pilla said that there needs to be a balance of equities and will this proposal cause more problems. He said that there are ways to improve the parking ticket collection with focusing more on the management of the process. The Mayor said that the Manager is working with the former Parking Commissioner of White Plains and the processes through the Court noting that the Court has been without a Court Clerk which has been filled. He asked if anyone from the audience would like to speak on this proposed law. The Mayor recognized Goldie Solomon.

Ms. Solomon asked what is the proposed law.

The Mayor explained that the law that is being proposed would allow that we can boot or tow a vehicle that the registered owner of one or more vehicles that has three or more tickets from any combination of the vehicles that they own.

Ms. Solomon told the Board that we are in a recession / depression that there are people without jobs that are struggling to stay in their homes. She said that we are a low to moderate income community and that people have to be helped.

Trustee Didden asked Ms. Solomon if people should have to pay their tickets.

Ms. Solomon said that the elites should pay but there should be consideration to the lower income residents that are struggling.

William Giangrande said that if people read the signs and pay attention to the laws they would not get tickets. He spoke about the one time he received a ticket which he took care of.

Trustee Terenzi asked Mr. Giangrande if the Village did not collect parking revenue would he be alright if we raised the property taxes.

Mr. Giangrande said no he would not be alright with raising property taxes.

Richard Abel asked if the analysis of outstanding tickets works by name and address.

Trustee Didden said that it works off the name.

Mr. Abel said that if you are going to beat the system someone can change one of their vehicles to his wife's name. He said that there will always be people ducking the system and thinks that this proposal will hurt the people that are innocently caught.

Mayor Pilla gave an example of a person with a certain name who lives at a certain address and there is someone else with the same exact name at a different address which could cause a situation if the wrong person's vehicle gets booted or towed.

Police Chief Krzeminski noted that they also confirm the date of birth with the name.

Mr. Abel asked what would happen if the Village makes a mistake and tows the wrong car.

Trustee Didden said that he does not want to tow cars but instead use the boots which would show that the Village is enforcing the law and would rather that cars are not even towed. He said operationally how we do the process is the most important item noting that the law can be effective ninety days from adoption so people would receive four notices before enforcement would start.

Mr. Abel said that the law is what the law is and you should not operationalize the law to a different standard.

Trustee Didden said that there needs to be created some type of stick.

Mr. Abel said that if you are going to make it ninety days then the law should be ninety days. He said that he understands that there is money out there and that the Village ran the amnesty program and whether that was successful or not is another question but you have already tried to get these people with that program.

Mayor Pilla said that we have not quantified the problem.

Mr. Abel said that maybe we have to operationalize how we collect tickets and spoke further on that subject. He asked if the law would allow the towing of all three cars if each one had a ticket.

Bea Conetta said that she thought it was said that there are other ways that this enforcement can be accomplished and that it should be individualized.

The Mayor said that we cannot do that and compared it to code enforcement and victims.

Trustee Terenzi noted that with tax filings a spouse even if they sign a return can claim innocent.

Mrs. Conetta said that New York City is going after delinquent ticket holders and they will be booting and towing vehicles.

The Mayor said that we are doing this already on vehicles that have three or more tickets.

Police Chief Krzeminski said that we mainly boot and then tow after 24 hours.

Mrs. Conetta asked if you boot a vehicle does the owner usually pay.

Mayor Pilla said that they do not have much choice because the boot will not be removed or they cannot get their car if towed unless they pay for all the outstanding fees.

James Giangrande spoke about vehicles parked on the street where he lives that have Connecticut plates noting that they were company cars but thought that after 30 days they need to change to New York State plates.

The Police Chief said that if an individual moves to New York from another state they are supposed to change their license and plate to New York but that does not apply to out of state company owned vehicles.

Silvio Buccieri spoke about the TV program Parking Wars and that they boot and then tow right away and why do we not do that.

Mayor Pilla said that we boot and give them 24 hour before towing. He asked Mr. Buccieri about the proposed law.

Mr. Buccieri said that is hard but if you tell the people they have a problem with tickets on their other cars before you boot and tow that is fine.

Mayor Pilla said that the Village uses the automatic license plate reader and has been very helpful on outstanding vehicle and traffic violations. He said that this law might work with more work on the proposal noting that we have limited staff so we need to pick and choose what to go forward with. The Mayor said that staff will be bringing in the former White Plains Parking Commissioner for recommendations so would rather wait for that input and is not in favor of this law at this time.

On motion of Trustee Kenner, seconded by Trustee Brakewood, the public hearing was closed.

ROLL CALL

AYES: Trustees Brakewood, Terenzi, Didden, Marino, Kenner and Mayor Pilla
NOES: None
ABSENT: Trustee Branca

Trustee Didden made a motion to consider intro Local Law No. 3 of 2012 amending Chapter 319 of the Code of the Village of Port Chester with regard to the parking scofflaw program, Mayor Pilla seconded the motion.

A LOCAL LAW AMENDING CHAPTER 319 OF THE CODE OF THE VILLAGE OF PORT CHESTER WITH REGARD TO THE PARKING SCOFFLAW PROGRAM

SECTION I: Purpose and intent.

The Village of Port Chester has established a parking scofflaw program that authorizes the towing and/or impoundment of motor vehicles which have three or more outstanding, unpaid parking violations against them which are found parked on the street or public way of the Village. The Board of Trustees finds that a number of registered owners of motor vehicles who fail to respond to parking violations are not only persistent violators, but by reason of out-of-state registration, the transfer of ownership and/or registration of such vehicles are

able to evade existing means of collecting fines on parking tickets. The Board finds that there is a need to deter such evasive practices and hold registered owners of motor vehicles responsible for all such parking violations.

SECTION 2: Section 319-55.1 of the Code of the Village of Port Chester, entitled "Authority to impound vehicles for delinquent parking tickets" is hereby repealed and new provisions are provided for in place and stead to read as follows:

- A. Any unattended motor vehicle found parked on a public street, highway or parking lot or any parking lot operated by the Village of Port Chester which is owned by or registered to a person against whom has been issued three (3) or more parking violations issued by the Village that remain uncontested, unpaid or unsatisfied may be immobilized and/or towed and impounded under the provisions of this section.
- B. Notwithstanding the provisions of Subsection A, any unattended motor vehicle bearing out-of-state license plates found parked on a public street, highway or parking lot or any parking lot operated by the Village of Port Chester which is owned or registered to a person against whom has been issued three (3) or more parking violations that remain uncontested, unpaid or unsatisfied may be immobilized and/or towed and impounded.
- C. No such vehicle may be immobilized and/or towed and impounded for any parking violation that is less than thirty (30) days since the date of issuance.
- D. No such vehicle may be immobilized and/or towed and impounded unless:
 - (1) the violations were issued after the effective date of this section, or
 - (2) the Violations Bureau has provided the owner or registrant of the vehicle by regular first class mail with a notice containing the following information: advising the person of the provisions of this section that the person has three (3) or more parking violations that remain uncontested, unpaid or unsatisfied and giving direction as to what action the owner or registrant needs to take to avoid having the owner or registrant's vehicles being immobilized and/towed and impounded without the need for further notice.
- E. Subject to the authorization and direction of a police officer or parking enforcement officer, any such vehicle may be towed and impounded by a licensed, commercial towing or wrecking company in a safe place until claimed by the owner.
- F. In addition to, or in lieu of towing and impoundment, any such vehicle may be immobilized in such a manner as to prevent its operation, except that no such vehicle shall be immobilized by any means other than by the use of a device or other mechanism which will cause no damage to such vehicle unless it is moved while such device or mechanism is in place. In any case involving immobilization of a vehicle pursuant to this subsection, such officer shall cause to be placed on such vehicle, in a conspicuous manner, notice sufficient to warn any person that any attempt to remove such vehicle will result in damage to same.
- G. Within twenty-four (24) hours after immobilization and/or towing and impoundment of such vehicle, the Village shall give notice to the owner or registrant as evidenced in the records of the New York Department of Motor Vehicles of same, the place where it may be recovered and the conditions under which it will be released.
- H. Release of vehicle:
 - (1) Before the owner or person in charge of any vehicle immobilized and/or towed and impounded as above provided, shall be allowed to repossess or to secure the release of said vehicle the owner or his/her agent shall pay, the following:

Trustee Didden stated that he has not brought one proposal that has not been discussed prior.

Mr. Abel continued his comments stated that there are multiple correspondences on the agenda for the use of the Show Mobile and has the Village created a rule for this use.

Mayor Pilla explained that there is a policy for the use of the Show Mobile only for 5013c organizations that have a nexus to the Village and that there is a reimbursement cost for the labor costs for the setup, operation and take down of the Show Mobile.

Silvio Buccieri thanked the Board for the job they are doing. He said that we need to paint the traffic lines and stop lines in the streets.

The Mayor said that we start the painting at the schools with the crosswalks and stop lines and work out into the rest of the Village.

Mr. Buccieri recommended painting the word stop with the stop line.

Gene Ceccarelli spoke about the zoning for the downtown C2 district and that it seems that bars are not allowed. He said that he is not sure if there is another designation noting that some of these bars are called nightclubs.

Mayor Pilla and Trustee Didden stated that those uses are indicated in the zoning schedules and that bars / taverns and cabarets are allowable uses in the C2.

Resolutions: Police

**BUDGET AMENDMENT - DEA FUNDS
BICYCLE PURCHASE FOR POLICE DEPT.**

On motion of TRUSTEE BRAKEWOOD, seconded by TRUSTEE MARINO, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, The Police Chief recommends the use of DEA Funds assist in the purchasing of one (1) Cannondale Law-Enforcement Police bicycle in the amount of \$1,200 form Pawling Cycle & Sports Inc., 12 West Mains Street, Pawling, NY 12564. Now, therefore be it

RESOLVED, that the Board of Trustees of the Village of Port Chester, New York hereby authorizes the Village Treasurer to modify the 2011-12 General Fund Budget as follows:

GENERAL FUND

| | | |
|-----------------|---------------------------|-----------|
| Balance Sheet: | | |
| 001-001-0695 | Deferred Revenue DEA | (\$1,200) |
| Revenues: | | |
| 001-0001-2613 | Use of Deferred DEA Funds | \$1,200 |
| Appropriations: | | |
| 001-3120-0200 | Police Equipment | \$1,200 |

ROLL CALL

AYES: Trustees Brakewood, Terenzi, Didden, Marino, Kenner and Mayor Pilla
 NOES: None
 ABSENT: Trustee Branca

AGREEMENT WITH THE COUNTY OF WESTCHESTER
SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT

On motion of TRUSTEE KENNER, seconded by TRUSTEE MARINO, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that the Village Manager be and is hereby authorized to enter into an inter-municipal agreement with the County of Westchester for the Selective Traffic Enforcement Program Grant with a term of October 1, 2011 to September 30, 2016 with the 2012 Step Grant for the Village of Port Chester to be in the amount of \$2,680.00.

ROLL CALL

AYES: Trustees Brakewood, Terenzi, Didden, Marino, Kenner and Mayor Pilla
NOES: None
ABSENT: Trustee Branca

The Clerk presented to the Board a resolution for the Police Department for consideration as an add-on that is a budget amendment for the use of the Edward Byrne Memorial Justice Grant (JAG) Program funding and DEA funding for the purchase of a marked patrol vehicle.

There being no objections, on motion of Trustee Kenner, seconded by Trustee Brakewood, the following resolution was added to the agenda.

ROLL CALL

AYES: Trustees Brakewood, Terenzi, Didden, Marino, Kenner and Mayor Pilla
NOES: None
ABSENT: Trustee Branca

BUDGET AMENDMENT
PATROL VEHICLE FOR POLICE DEPT.

On motion of TRUSTEE KENNER, seconded by TRUSTEE MARINO, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Port Chester Police Department received funding from the Edward Byrne Memorial Justice Grant (JAG) Program for FY 2010 through application filed by the lead municipality, the City of Yonkers in the amount of \$9,799.00; and

WHEREAS, the original intention for the use of this grant funding was for a portable radio purchase project which was instead purchased with the use of DEA Funds because the grant funding was delayed; and

WHEREAS, the Police Chief recommends using the 2010 JAG funding along with the use of DEA Funds of \$9,877.20 to assist in the purchasing of one (1) new Chevrolet marked patrol vehicle from State Contract #PC 64892. Now, therefore be it

RESOLVED, that the Board of Trustees of the Village of Port Chester, New York hereby authorizes the Village Treasurer to modify the 2011-12 General Fund Budget as follows:

GENERAL FUND

Balance Sheet:
 001-001-0695 Deferred Revenue DEA (\$9,877.20)

Revenues:
 001-0001-2613 Use of Deferred DEA Funds \$9,877.20
 001-0001-4389 Other Public Safety Revenues (JAG) \$9,799.00

Appropriations:
 001-3120-0203 Police Equipment \$19,676.20

ROLL CALL

AYES: Trustees Brakewood, Terenzi, Didden, Marino, Kenner and Mayor Pilla
 NOES: None
 ABSENT: Trustee Branca

Resolution: Vehicle & Traffic

VEHICLE & TRAFFIC AMENDMENT
 SCHEDULE XII, SECTION 319-73 "SCHOOL SPEED LIMITS"

On a motion by TRUSTEE DIDDEN, seconded by TRUSTEE BRAKEWOOD, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that the Village Code on Vehicle and Traffic, Schedule XII, Section 319-73 and pursuant to Section 319-15A(2) regarding "School Speed Limits", be amended as follows:

| | <u>Name of Street</u> | <u>Speed Limit</u> | <u>Hours</u> | <u>Location</u> |
|-----|-----------------------|--------------------|---------------------------|---|
| ADD | Rectory Street | 15 Mph | 7:00 a.m. to 6:00 p.m. | 300 feet in each direction from the building line of the Edison School abutting on Rectory Street |
| ADD | Locust Avenue | 15 Mph | 7:00 a.m. to 6:00 p.m. | 300 feet in each direction from the building line of Edison School abutting on Locust Avenue |
| ADD | Orchard Street | 15 Mph | 7:00 a.m. to 6:00 p.m. | 300 feet in each direction from the building line of Edison School abutting on Orchard Street |
| ADD | Spring Street | 15 Mph | 7:00 a.m. to 6:00 p.m. | 300 feet in each direction from the building line of 17 Spring Street abutting on Spring Street |

DELETE
King Street 25 Mph 8:00 a.m. to 4:00 p.m. 300 feet in each direction from the building line of the King Street School abutting on King Street

ADD
King Street 20 Mph 7:00 a.m. to 6:00 p.m. 300 feet in each direction from the building line of King Street School abutting on King Street

ROLL CALL
AYES: Trustees Brakewood, Terenzi, Didden, Marino, Kenner and Mayor Pilla
NOES: None
ABSENT: Trustee Branca

Resolution: Board of Trustees

The Clerk presented the next resolution an amendment to the Board of Trustees' Rules of Procedures regarding requests by the Board.

Trustee Marino made a motion for discussion, Trustee Brakewood seconded the motion.

The Board discussed this proposal which would require that the preparation and review of a resolution or local law shall be matter of Board discussion in the first instance and upon the request of any two members. Trustee Kenner spoke about staff recommendations and/or opinions and should those types of requests be included, further discussion followed with Trustee Didden indicating that this requirement may cause additional time to move forward on proposals. Mayor Pilla stated that he pledges that he will always be the second on a proposal.

AMENDING THE RULES OF PROCEDURE OF THE
BOARD OF TRUSTEES OF THE VILLAGE OF PORT CHESTER
WITH REGARD TO AGENDAS

On motion of TRUSTEE MARINO, seconded by TRUSTEE BRAKEWOOD, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Board of Trustees has adopted Rules of Procedure for many purposes, including operating effectively; and

WHEREAS, scarce staff resources dictate that there be a formalized process for the placement of agenda items by the members of the Board; and

WHEREAS, notwithstanding the foregoing, the rules also clearly intend that minority rights of Board members be protected. Now, therefore, be it

RESOLVED, that Rule Three: Agendas of the Rules of Procedure of the Board of Trustees of the Village of Port Chester be and is hereby amended as follows:

...

3. Agenda items that involve the preparation and review of a resolution or local law shall be a matter of Board discussion in the first instance and upon the request of any two members. This will facilitate group thought early in the legislative process, a more collaborative approach and the efficient use of scarce Village resources.

ROLL CALL

AYES: Trustees Brakewood, Terenzi, Marino, Kenner and Mayor Pilla
NOES: Trustee Didden
ABSENT: Trustee Branca

Resolution: Assessments

ADOPTION OF LOCAL ADJUSTMENTS FOR HOMESTEAD AND
NON-HOMESTEAD BASE PROPORTIONS

On motion of TRUSTEE KENNER, seconded by TRUSTEE BRAKEWOOD, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, on February 2, 2005, the Board of Trustees adopted Local Law #2-2005 relating to the adoption of the provisions of Section 1903 of the Real Property Tax Law regarding Homestead Base Proportions; and

WHEREAS, the Town of Rye Assessor has prepared Homestead and Non-Homestead base proportions for the Village of Port Chester; and

WHEREAS, the Board of Trustees of the Village of Port Chester wishes to adopt local adjustments to these base proportions that will be used to establish a Homestead tax rate and a Non-Homestead tax rate for the 2012-2013 Village Budget and tax rates.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Port Chester hereby adopts for the 2012-2013 Village tax, Homestead Base Proportions of 60.588835% and Non-Homestead base proportions of 39.411165%; and

BE IT FURTHER RESOLVED, that the Village Manager is authorized to sign all necessary documents to implement the purposes of this resolution; and

BE IT FURTHER RESOLVED, that the Town Assessor and Tax Collector are authorized and directed to make any filings on behalf of Port Chester, and to take any additional actions necessary to implement the purposes of this resolution.

ROLL CALL

AYES: Trustees Brakewood, Terenzi, Didden, Marino, Kenner and Mayor Pilla
NOES: None
ABSENT: Trustee Branca

RESOLVED, that the Mayor is hereby authorized on behalf of the Village of Port Chester is hereby authorized to submit an application for a \$200,000 Shared Redevelopment Services Program of the Mayors' Redevelopment Council and to execute all financial and administrative processes related to the implementation of the program; and be it further

RESOLVED, that the Village Board of Trustees supports this Shared Development Services initiative and pledges, if necessary, to provide its share of the required \$20,000 local share required, an average of \$1,120 per year, in conjunction with the other nine Roundtable communities as co-applicants.

ROLL CALL

AYES: Trustees Brakewood, Terenzi, Didden, Marino, Kenner and Mayor Pilla
NOES: None
ABSENT: Trustee Branca

The Board had a brief discussion regarding the local share required and Mayor Pilla said that Professor Nolan felt that there would only be in-kind services for the Village.

Resolution: Sanitary Sewer Rent Project

The Clerk presented the last resolution on the agenda authorizing the Village Manager to enter into an interim agreement with United Water Resources, Inc., regarding the Sanitary Sewer Rent Project.

Trustee Terenzi made motion for discussion, Trustee Marino seconded the motion.

Trustee Brakewood noted that the resolved paragraph is authorizing an interim agreement and that prior in the resolution it speaks about the requirement of a Non-Disclosure Agreement which this is. He suggested that the resolution be amended that it indicates that this is a non-disclosure agreement which is a standard operating procedure in the corporate world. There was further discussion between the Board and staff on Trustee Brakewood's recommendation, the Village Attorney advised the Board that he is working with the Water Company's counsel on the proposed non-disclosure agreement so what has been provided to the Board may not be the final version.

Trustee Brakewood made a motion to amend the resolution to remove from the resolved paragraph, the words "an interim" and replace with "a Non-Disclosure", Trustee Didden seconded the motion.

ROLL CALL

AYES: Trustees Brakewood, Terenzi, Didden, Marino, Kenner and Mayor Pilla
NOES: None
ABSENT: Trustee Branca

AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN INTERIM AGREEMENT WITH UNITED WATER RESOURCES, INC.

On motion of TRUSTEE TERENCE, seconded by TRUSTEE MARINO, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Village of Port Chester has an aged public infrastructure which requires a systematic and sustained capital program over approximately the next five to ten years; and

WHEREAS, currently the funding for improvements to public infrastructure has traditionally been through the Village property tax; and

WHEREAS, although tax-exempt properties are benefitted by the public infrastructure, owners of such properties do not contribute towards their maintenance, repair or replacement; and

WHEREAS, as a result the property taxpayer is further burdened; and

WHEREAS, communities are most recently considering alternative methods of funding sanitary sewer work; and

WHEREAS, the Board of Trustees has identified the alternative and more equitable method of funding the cost of maintenance, repair and replacement of the sanitary sewers as a policy priority; and

WHEREAS, villages and cities are authorized to establish and impose sewer rents pursuant to General Municipal Law, Article 14-A; and

WHEREAS, sewer rents involve a schedule of annual user charges established by a local legislative body in the form of a local law for the use of a municipal sewer system; and

WHEREAS, the formula for sewer rents are set forth in the statute, and include the consumption of water on the subject premises that is served by the sewer system; and

WHEREAS, water consumption has been the most widely accepted formula for the imposition of such charges; and

WHEREAS, residents in the Village of Port Chester are served by United Water Company, 2525 Palmer Avenue, New Rochelle, New York; and

WHEREAS, therefore such water consumption information is available from this company; and

WHEREAS, due to limited and scarce Village resources, the company offers a more efficient and effective method of billing and collecting such sewer rents; and

WHEREAS, the Village and United Water Company have been engaged in positive discussions and are committed to working cooperatively in this matter to accomplish the Board's policy objective as soon as possible; and

WHEREAS, in undertaking the necessary due diligence during this preliminary period, the company has advised that it requires the execution of an interim "Mutual Confidential Information and Non-Disclosure Agreement" with United Water Resources, Inc., a related entity of United Water Company, said agreement having been recently presented to the Village; and

WHEREAS, it is mutually beneficial for the parties to formalize their relationship during this interim period with regard to the exchange of information. Now, therefore, be it

RESOLVED, that the Village Manager is hereby authorized to enter into a Non-Disclosure agreement with United Water Resources, Inc., 200 Old Hook Road, Harrington, New Jersey 07640 to facilitate a potential business relationship whereby the company would provide the Village of Port Chester with sanitary sewer billing, customer service and collection services, subject to approval by the Village Attorney that same conforms to applicable law.

ROLL CALL

AYES: Trustees Brakewood, Terenzi, Didden, Marino, Kenner and Mayor Pilla
NOES: None
ABSENT: Trustee Branca

Discussion: Budget Process

Mayor Pilla said that the Village Manager this week will present the budget to the Board and the public and then the Board will hold budget workshops with staff.

Christopher Russo, the Village Manager said that he and staff will work with the Clerk to schedule the workshops.

Trustee Terenzi said that we have passed the nine month mark in the current budget and that the Treasurer is to provide the Board with those figures.

The Mayor noted that last year's budget process all of the budget adjustments were made on the final day which was a long and cumbersome process so would like to discuss how the Board would be managing this process this year.

Trustee Terenzi said that the Board could make adjustments during the work sessions or if there are four votes it will be done on the last night.

Mayor Pilla said that he would keep a running tab for the Treasurer of items during the work sessions.

Trustee Marino spoke about the need for longer sessions with larger departments such as Police, Fire and Public Works.

There was further discussion between the Board on the process, that it was noted it takes a motion and a second to make any amendments to the budget and that a running list of adjustments could be kept during the sessions which can be made into one resolution for a final vote or voted separately.

Reports:

The Clerk presented a report from Brooksville Engine & Hose Co. No. 5 on the election to active membership of Joaq Lucas Della Marta Santana.

The Board of Trustees noted the action taken by Brooksville Engine & Hose Co. #5.

The Clerk presented a report from Harry Howard Hook & Ladder Co. No. 1 on the election to active membership of Robert Longo.

The Board of Trustees noted the action taken by Harry Howard Hook & Ladder Co. #1.

Correspondence:

The Clerk presented correspondence from Our Lady of the Rosary requesting the use of the Show Mobile on April 6, 2012 in conjunction with their annual Good Friday activity.

The Board of Trustees referred the request from Our Lady of the Rosary to staff.

The Clerk presented correspondence from the Caring & Loving Foundation requesting the use of Lyon Park and the Village Show Mobile on July 29, 2012 for their cultural festival.

The Board of Trustees referred the request from the Caring & Loving Foundation to staff.

The Clerk presented correspondence from the Bolivian Cultural Center requesting permission for a parade on August 26, 2012 beginning at 1:30 p.m. on Westchester Avenue from Regent Street to Pearl Street at St. Peter's Episcopal Church.

The Board of Trustees referred the request from the Bolivian Cultural Center to staff.

The Board had a discussion about organizations considering combining events. The Mayor noted that the Port Chester Fest event coordinated by the Council of Community Services was requesting to combine their event with Port Chester Day which was reviewed by a subcommittee from the Park and Recreation Commissions and it was decided that there was enough time for this year's event. He noted that the Port Chester Fest may be joined with the Open Door Health event.

Minutes:

The Clerk presented the Board of Trustees minutes of February 6, 2012, February 21, 2012, February 28, 2012 and March 5, 2012.

Trustee Didden made a motion to approve these minutes, Trustee Brakewood seconded the motion.

ROLL CALL

AYES: Trustees Brakewood, Terenzi, Didden, Marino, Kenner and Mayor Pilla
NOES: None
ABSENT: Trustee Branca

Public Comments:

Richard Abel spoke about the discussion earlier about the scofflaw and paying parking tickets and noted how payment is accepted elsewhere. He said that we have machines that take credit cards to pay for parking so why can we not have machines that will accept payment for tickets with credit cards. Mr. Abel asked if the Violation Bureau accept credit card payments.

Mayor Pilla spoke on how payment can be made and that our contractor, Complus does accept on-line credit card payments and that other payment ways may be considered.

Board Comments:

Trustee Brakewood spoke about the D.A.R.E. Breakfast that it was a great event and thanked the Kiwanis for the wonderful job they did. He said that the Band Association also had a pasta dinner that same evening so there were two fund raising events that day for two great programs. Trustee Brakewood recognized the work that the Village Industrial

Development Agency has done with the Capital Theatre which will benefit the Village and the public.

Trustee Brakewood noted that Harrison has gone to the State requesting permit parking for residents. Trustee Brakewood said that this has been talked about for our Village and would like to also request these resident parking permits along with Harrison.

Trustee Didden said that he had spoken to Assemblyman Latimer on this subject and noted that Harrison's request may likely go to the next session of the State.

Mayor Pilla said that he would like to consider a pilot program for resident parking permits on Irving Avenue for residents of Washington Mews who may encounter difficulties for parking when the Capital Theatre is up and running.

Trustee Brakewood said that spring is upon us and asked if there will be a Clean Day in the Village by the Beautification Commission.

The Mayor said that most of the members of that Commission have moved out of the Village but Gene Ceccarelli who is a member is in the audience and they both said that they would work to have this event.

Trustee Brakewood spoke about the United Hospital site and feedback on the Master Plan and the current developer. He said that housing on this site from the Master Plan is very generous and that he would not vote for more housing so the developer needs to know this.

Mayor Pilla said that he has spoken to the Starwood point person on what the plan is calling for. There was further discussion amongst the Board regarding this site.

Trustee Terenzi said that this upcoming budget cycle will be tough noting that the assessment roll has gone down close to 25% in the last three years.

Mayor Pilla said that the Village Manager will be releasing the tentative budget within the tax cap and that the residential assessment is down about 9% and the commercial down over 3%.

There was discussion about the Restaurant Depot PILOT and Trustee Terenzi noted the effect that this has on the non-homestead piece of the tax pie.

Trustee Didden expressed his condolences to the Tropeano family on the passing of Anthony who was a member of the Architectural Board of Review for many years.

Trustee Didden spoke about a proposal from Lt. Conway.

Police Chief Krzeminski said that a presentation will be given to the Board for a future agenda before the next school year.

Trustee Didden said that the Board has established a subcommittee regarding group homes and had hoped that the committee would be meeting this week.

Mayor Pilla said that Trustee Branca was getting in touch with former Assemblyman Ron Tocci who had been involved with this issue.

Trustee Didden advised that he would not be available during the week of March 26th.

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Trustee Didden advised that he would not be available during the week of March 26th.

He continued his comments regarding the prior meeting of the Board when they discussed the guiding process for a building code amnesty program and that a follow up meeting was supposed to be scheduled which has not been done.

Mayor Pilla said that staff is working on such a program themselves.

Trustee Didden said that he envisions an amnesty program for owner occupied properties, with no fees and no penalties. He said that the Zoning Board of Appeals should have a fast track process for these types of matters. Trustee Didden said that the Board needs to create policies and approaches and we cannot lose sight.

Trustee Marino said that he agrees with some type of amnesty program and that it should be the Board's priority. He said that for the budget workshops that we need to allow for enough time for departments to speak on their budget noting that each department is different and some may need more time than others.

Trustee Kenner stated that the Industrial Development Agency (IDA) is moving on a few different fronts stating that they recently closed on the Capital Theatre project. He said it is the sense of the IDA to look at different projects and consideration of the Local Development Corporation (LDC). There was further discussion amongst the Board on this civil facility topic. Trustee Kenner also said that the IDA is speaking about creating a master licensing agreement regarding the marina.

Trustee Brakewood said that there needs to be a broader topic regarding waterfront improvements and investments. The Board briefly discussed this further. Trustee Didden spoke about transient spots for boaters to come to the Village for dining, shopping and entertainment noting that some waterfronts are oversaw by the municipality, some private and some both.

Trustee Kenner asked what is the status regarding a meeting between the entire Board of Trustees and the School Board. The Mayor said that available dates will be requested so a meeting date can be determined.

Trustee Kenner said that he would rather make the hard budget decisions at the department work sessions.

Mayor Pilla said that the Board is moving forward with the project that the sewer expense would be charged to everyone and that Ms. Solomon spoke about the County Sewer Treatment Plant that is located in our Village. He said that in relation to these issues is a matter called Silent – Services in Lieu of Taxes and spoke about the effect that a sanitary sewer rent project would have on the Port Chester School District and the residents so if we charged them for their water usage that instead of property owners paying through their Village taxes the school cost will be spread to property owners through the school taxes and that the School District provides the additional service of being emergency shelters, so there may be consideration to crave the School District out of this project.

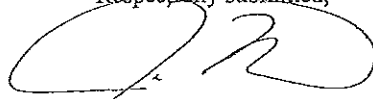
The Mayor said that he has been receiving calls on what he and the Board can do to help if the School District reduces full day kindergarten. He said that the Teachers Union is in negotiations with the School District and as a taxpayer and a resident he thinks that the Teachers' Union holding out is causing this half day proposal so would encourage settlement of their contract because this reduction of the kindergarten program will have lasting effects to the community and make the Village less desirable to new families who would consider coming here.

There being no further business, on motion of Trustee Kenner, seconded by Trustee Didden the meeting was closed at 9:44 p.m.

ROLL CALL

AYES: Trustees Brakewood, Terenzi, Didden, Marino, Kenner and Mayor Pilla
NOES: None
ABSENT: Trustee Branca

Respectfully submitted,



Joan Mancuso
Village Clerk

MEETING HELD MARCH 22, 2012

A meeting of the Board of Trustees of the Village of Port Chester, New York, was held on Thursday, March 22, 2012 at 6:00 P.M., in the Village Hall Conference Room, at 222 Grace Church Street, Port Chester, New York.

Present were Trustees Daniel Brakewood, Bart Didden and Luis Marino.

Mayor Dennis Pilla arrived at 6:55 p.m.

It should be noted that Trustees Saverio Terenzi, John Branca and Joseph Kenner were absent.

Also present were Assistant Village Manager / Director of Code Enforcement, Christopher Steers; Village Attorney, Anthony Cerreto; Director of Planning and Development, Christopher Gomez and Village Clerk, Joan Mancuso.

Prior to the official start of the meeting, Christopher Steers, the Assistant Village Manager / Director of Code Enforcement informed the Board that the Comprehensive Plan Advisory Committee (CPAC) held a public hearing on February 23, 2012 on the Draft Comprehensive Plan which the CPAC heard comments from participants. He said that CPAC closed the public hearing but provided an extended timeframe for additional written comments which were provided to the consultants on the project, BFJ Planning and Ferrandino & Associates along with CPAC and staff for review and consideration. Mr. Steers said that process has been completed and last night the CPAC made an official recommendation of the plan dated March 21, 2012 which has been now provided to the Board of Trustees.

Frank Fish of BFJ Planning reviewed the proposed agenda for this meeting noting as Mr. Steers had stated that the CPAC held their public hearing on the plan and the Board has now been presented with their recommended draft of the plan. He said that he and Ms. Yackel will present the zoning text and map changes along with the density bonuses and Mr. Ferrandino will review the State Environment Quality Review (SEQR) portion of the agenda. Mr. Fish then reviewed the schedule of the next steps of the plan, zoning review and SEQR.

At this time Mayor Pilla arrived and the meeting was officially opened on motion of Trustee Didden, seconded by Trustee Marino.

ROLL CALL

AYES: Trustees Brakewood, Didden, Marino and Mayor Pilla

NOES: None

ABSENT: Trustees Terenzi, Branca and Kenner

Sarah Yackel of BFJ Planning reviewed the proposed revised zoning map noting that these preliminary draft amendments build on the structure of the Village's existing Zoning Code and intend to implement the following key objectives of the Comprehensive Plan:

- Reduce overall densities throughout the Village
- Preserve and protect the existing character of the residential neighborhoods

- Identify strategic areas for limited growth opportunities to help absorb development pressures in the lower-density areas
- Improve development predictability and coordinate private development with public investments in transportation and infrastructure systems

Ms. Yackel then reviewed the highlights of the proposed amendments to the residential zones which include five strategic upzonings; floor area ratio (FAR) reductions to all residential districts; maximum building height reduction in the RA3 and RA4 districts and eliminate the PTD Planned Tower Development district.

The Board discussed with Mr. Fish, Ms. Yackel and staff about zoning variances. It was relayed to the Board that the plan is a policy document for future decisions.

Ms. Yackel then reviewed the proposed non-residential districts noting that the C1 Neighborhood Retail District will remain as is in the same areas, that the C2 Central Business District will be craved into a new C2 district called the Main Street Business District, that the C3 Design Office and Commercial District has been modified as the C3 Office and Commercial District, the modification of the C4 General Commercial District, the new C5 Train Station Mixed Use district and the elimination of the PRSP Planned Railroad Station Plaza Development District. She spoke about the building heights in the C2 and C3 districts with 5 stories noting that the C3 has reduced the heights and that the C5 Train Station Mixed Use would have 8 stories with consideration of bonus of 2 more stories.

There was discussion regarding the C1 residential / retail areas. Ms. Yackel spoke about the increase of the floor area ratio (FAR) in the C2 district. The Board asked if G&S has given their feedback on the proposal of the removal of the MUR District which staff and the consultants commented on and stated that G&S is satisfied that their proposed residential / retail location would be consistent with the plan. Ms. Yackel spoke about the existing C4 districts noting that there were two with one marked with an * which has been deleted and this district will be a General Commercial District that would allow 3 stories. Mayor Pilla said that he thought this C4 district was going to be 1 story for parking and three stories on top stating that these would be smaller lots. Trustee Didden noted that some of the lots in this district are along the Byram River and expressed concerns with flooding and the required infrastructure for parking below. Discussion on this topic continued and Mr. Fish said that he would speak to Patrick Cleary the Village's Planning Consultant on this district.

Ms. Yackel then spoke about the C5 Train Station Mixed Use district noting that this district has two types of bonuses one being FAR and the other height and that both could be considered. She reviewed the remaining districts pointing out the DW – Design Waterfront Development which includes the rezoned area of Fox Island Road of the Department of Public Works site and expanding the DW in the downtown along the waterfront. Ms. Yackel noted that residential uses in the DW zone are by permit only by the Board. She explained that with the proposed plan it is deleting the planned railroad district and is adding a plan mixed use for the former United Hospital site.

Trustee Brakewood questioned why the proposal is keeping the manufacturing zones and gave examples of these zones off of Purdy Avenue on Traverse Avenue and

Townsend Street which has a majority of multi-family properties and properties that appear to be more for storage of materials.

There was further discussion regarding the manufacturing zones and the consultants indicated that this area was left as is and that there may be consideration of a future phase for that area.

Trustee Didden questioned why under the Design Waterfront District a tax preparation office is a permitted use.

Mr. Fish spoke on the history and the use descriptions, which is why that is a permitted use. There were further discussions regarding the uses in the schedules.

Trustee Brakewood again spoke further about the M1 manufacturing zones and why can we not make them R2F because of the number of residential properties already in this zone.

Mr. Fish noted that would make all the manufacturing that is there non-conforming uses.

Trustee Brakewood said that if properties are flipped it is most likely that they will not become manufacturing. He spoke more about properties in this area that are used as storage lots for scrap metal for example. Mr. Fish discussed further with Trustee Brakewood and the Board on this subject.

Trustee Didden suggested making the area east of Townsend Street being part of the DW District.

Mr. Steers said that the CPAC had this same discussion about this zone and it was more of a concern of rendering the majority of the properties as non-conforming.

Mayor Pilla recognized from the public Goldie Solomon.

Ms. Solomon spoke about the Fox Island Road and Department of Public Works area and said that the plan does not mention the County Sewer Treatment Plant which is located on that road. She questioned why residential would be allowed along Abendroth Avenue and the marina.

Mr. Fish continued and spoke about the allowable FAR bonuses for the C2, C5 and the Planned Mixed use by special permit by the Board of Trustees. He said that there will be a choice of three dedicated funds as follows: #1 – for Parking which is aimed at the bonuses for the C2 & C5 Districts; #2 – for Open Space and #3 – for Housing Rehabilitation.

Mayor Pilla asked can there only be three funds or could it be more broad.

Trustee Didden stated that we need the parking so we should not dilute this with more options.

Mr. Fish stated that where the Village cannot make the improvement there is the need to fund that is why these categories were chosen.

Trustee Didden said that the development of Abendroth is the heart of the parking problems.

Ms. Yackel and Mayor Pilla spoke about a parking district.

Trustee Didden expressed his concerns regarding residential proposals with all 1st floor parking and no retail.

Mr. Fish said that this type of parking called podium which is building over the parking is very expensive so developers would be eager to pay into a parking fund.

Trustee Didden explained his concerns on this subject further with the example of the new residential development of the Mariner Project on Abendroth Avenue.

There was further discussion regarding parking and Trustee Brakewood indicated that the fee in lieu of does not seem to cover the cost. The consultants stated that it would be a combination of the fee in lieu of and taxes. Mr. Fish stated that it would cost about \$25,000 per space within a parking garage.

Mr. Fish explained the fee in lieu of where a developer cannot provide the required number of spaces so has to pay for the spaces they cannot provide which goes into the fund. There was a discussion of what would come first the fee in lieu of for a future garage or building a garage then collecting. Mr. Fish said that they are providing the tool within the zone that could be used.

Christopher Gomez, the Director of Planning & Development said that he and Planning Consultant, Patrick Cleary are looking at other municipalities parking. He said that some municipalities have a cap of the number of spaces and that it cost \$35,000 per space in the City of Yonkers.

Mr. Frank spoke further about the bonuses and that the open space fund could be used for establishing a park over the gut at the marina and that the other recommended fund was by the Board of Trustees for a Housing Rehabilitation Program which a set of fees would be necessary.

Trustee Brakewood inquired if there can be a school impact fee.

Mr. Fish said that type of fee is illegal in New York. He talked about the mitigation that will be addressed in the State Environmental Quality Review Act (SEQRA). There was further discussion on the matter of SEQRA.

Vince Ferrandino of Ferrandino & Associates spoke about the SEQRA process and provided the Board with an adoption schedule and a draft scoping document for the Draft Generic Environmental Impact Statement (DGEIS). He said that the schedule calls for a resolution on the next Board agenda of April 2nd to adopt the positive declaration for the Comprehensive Plan and the Zoning Amendments along with scheduling a public scoping session for April 16th.

Mr. Steers noted that the scoping session is not required by statute but we are recommending to the Board to go forward with this process so the public has an additional opportunity to speak. There was further discussion about the GEIS. Mayor Pilla asked about the infrastructure review. Mr. Fish said that infrastructure, traffic and all the items of the GEIS will be in a generic way. Mr. Steers noted that there are more specifics regarding these items in the corridor study. The Board discussed the GEIS further with staff and the consultants. Ms. Yackel noted that any site specific analysis would be completed by future developers.

Mr. Ferrandino and Mr. Steers continued with the schedule with the Board for the combined Comprehensive Plan, Zoning Amendments and SEQR Adoption that will continue for meetings in May, June and July then into September and October with the anticipation that the Board of Trustees adopts the 2012 Comprehensive Plan and Zoning

Map Text Amendments by the middle of October. There was a brief discussion with the Clerk, staff and the consultants regarding the public notice requirements for the scoping session. Ms. Yackel indicated that there are no State requirements for this session. The Board said to follow up with the Village Attorney who had to leave during this work session regarding the public notice requirements which would include posting on our Village website and notice in the newspapers.

Mayor Pilla recognized from the public, Goldie Solomon.

Ms. Solomon noted that we are a diverse community and not everyone gets the newspapers or have access to a computer.

The Mayor recognized Anthony Gioffre, Esq.

Mr. Gioffre advised the Board that he is the attorney for Starwood's the owner of the former United Hospital site. He told the Board that they had submitted a letter regarding their property and would like the opportunity to participate in this process.

Mr. Steers said that he is glad that Mr. Gioffre and Starwood's are here. He asked Mr. Gioffre if they would be meeting with staff.

Mr. Gioffre said yes they will meet with staff and also come to the Board meetings.

Mayor Pilla said that our SEQRA Attorney, Mr. Chertok had reached out to Starwood's.

Mr. Gioffre said yes they met with Mr. Chertok and will be meeting and working toward a proposal for this site.

The Mayor asked staff and the consultants if there was anything else that needed to be addressed during this work session. They advised the Board that they are finish with their reports and will be available for the April 2nd Board meeting to provide this information to the rest of the Board and the public.

SET PUBLIC HEARING
VILLAGE TENTATIVE BUDGET FOR FY 2012-2013

On motion of TRUSTEE DIDDEN, seconded by TRUSTEE MARINO, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Village Manager has presented to the Board of Trustees the Tentative Budget prepared by the Village Treasurer for the fiscal year June 1, 2012 through May 31, 2013 and desires to make provision for the adoption of said Budget in the manner prescribed by law.

Now, therefore, be it

RESOLVED, that a PUBLIC HEARING to consider said Budget shall be held by the Board of Trustees at the time and place specified in the notice herein after set forth; and be it further

RESOLVED, that said Tentative Budget remain open to the public inspection in the office of the Village Clerk until the holding of the public hearing hereinafter provided for; and be it further

RESOLVED, that the Village Clerk, be and she hereby is directed to publish, in the manner prescribed by law, a notice of such PUBLIC HEARING, in substantially the following form:

VILLAGE OF PORT CHESTER

NOTICE OF BUDGET PUBLIC HEARING

PLEASE TAKE NOTICE, that pursuant to Section 5-508 of the Village Law, a Tentative Budget showing the revenue and expenditures for the fiscal year of the Village of Port Chester, New York, commencing June 1, 2012, was filed with the Clerk of said Village.

PLEASE TAKE NOTICE, that a public hearing will be held by the Board of Trustees of said Village on Monday, April 2, 2012 at 7:00 p.m. with the hearing to be held in the Village Justice Courtroom, 350 North Main Street, Port Chester, New York for the purpose of considering and discussing such tentative budget. A copy of such Tentative Budget is available at the office of the Clerk, where it may be inspected by any interested person during office hours or online at www.portchesterny.com

Said Tentative Budget includes compensation for the Mayor of \$12,633.00 per annum and for the Trustees of \$5,200.00 per annum.

PLEASE TAKE NOTICE, that at said public hearing all persons are invited to attend and provide the Board with written and oral comments and ask questions concerning the Village's Tentative Budget.

BY ORDER OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF PORT CHESTER, NEW YORK

ROLL CALL

AYES: Trustees Brakewood, Didden, Marino and Mayor Pilla
NOES: None
ABSENT: Trustees Terenzi, Branca and Kenner

There being no further business, on motion of Trustee Didden, seconded by Trustee Marino the meeting was closed at 8:25 p.m.

ROLL CALL

AYES: Trustees Brakewood, Didden, Marino and Mayor Pilla
NOES: None
ABSENT: Trustee Brakewood, Branca and Kenner

Respectfully submitted,



Joan Mancuso
Village Clerk